

**HUMAN SERVICES GROUP
SUMMARY**

	<u>Page #</u>	<u>Approp</u>	<u>Revenue</u>	<u>Local Cost</u>
<u>GENERAL FUND</u>				
AGING AND ADULT SERVICES:				
AGING PROGRAMS	178	8,874,173	7,900,036	974,137
BEHAVIORAL HEALTH:				
ALCOHOL AND DRUG ABUSE SERVICES	202	24,784,682	24,577,582	207,100
BEHAVIORAL HEALTH	198	113,215,605	111,372,852	1,842,753
CHILD SUPPORT SERVICES	206	40,798,946	40,798,946	-
HEALTH CARE COSTS	209	135,600,146	117,900,146	17,700,000
HUMAN SERVICES SYSTEM:				
ADMINISTRATIVE CLAIM	213	331,489,425	319,725,182	11,764,243
SUBSISTENCE PAYMENTS	220	420,327,685	399,251,194	21,076,491
AID TO INDIGENTS	242	1,614,343	269,772	1,344,571
PUBLIC HEALTH:				
PUBLIC HEALTH	249	73,675,031	73,020,711	654,320
CALIFORNIA CHILDREN'S SERVICES	254	10,716,023	9,177,982	1,538,041
INDIGENT AMBULANCE	256	472,501	-	472,501
VETERANS AFFAIRS	259	1,108,218	264,000	844,218
TOTAL GENERAL FUND		<u>1,162,676,778</u>	<u>1,104,258,403</u>	<u>58,418,375</u>
<u>SPECIAL REVENUE FUNDS</u>				
		<u>Approp</u>	<u>Revenue</u>	<u>Fund Balance</u>
AGING AND ADULT SERVICES:				
AGING PROGRAMS	185	160,518	-	160,518
ARROWHEAD REGIONAL MEDICAL CENTER:				
TELEMEDICINE FEDERAL GRANT FUND	196	100,000	98,972	1,028
BEHAVIORAL HEALTH :				
SPECIAL PATIENT ACCOUNT	205	12,583	1,000	11,583
HUMAN SERVICES SYSTEM:				
PROPOSITION 36	244	8,913,631	5,884,883	3,028,748
PRESCHOOL SERVICES	246	36,768,311	36,850,315	(82,004)
PUBLIC HEALTH:				
CAJON PASS	257	103,798	81,000	22,798
TOTAL SPECIAL REVENUE FUNDS		<u>46,058,841</u>	<u>42,916,170</u>	<u>3,142,671</u>
<u>ENTERPRISE FUND</u>				
		<u>Operating Expense</u>	<u>Revenue</u>	<u>Revenue Over (Under) Exp</u>
ARROWHEAD REGIONAL MEDICAL CENTER	191	244,992,195	246,621,803	1,629,608

OVERVIEW OF BUDGET

DEPARTMENT: AGING AND ADULT SERVICES (DAAS)
DIRECTOR: MARY R. SAWICKI
BUDGET UNIT: AGING PROGRAMS (AAF-OOA)

I. GENERAL PROGRAM STATEMENT

The Aging Programs are funded predominantly by several federal and state sources, and in 2002-03 are budgeted in the newly established general fund budget unit AAF-OOA reported in organization codes (SBB, SBG, SYA, and SYW) as follows:

- Title III – Special programs for aging, which provide nutrition, supportive, preventative health, and legal services (*Budget Unit AAF-OOA-SBG*)
- Title VII – Long-term care ombudsman and elder abuse prevention (*Budget Unit AAF-OOA-SBG*)
- Title V – Senior Employment Program, which provides part-time employment services for seniors. (*Budget Unit AAF-OOA-SBB*)
- Title XIX – Multi-Purpose Senior Services Program (MSSP) which provides a variety of services to keep seniors safely in their home environment and out of nursing homes (*Budget Unit AAF-OOA-SYA*)
- CDBG – Supplements the nutrition program (*Budget Unit AAF-OOA-SBG*)
- Community-Based Services Programs which provides surplus food to the elderly, Alzheimer day care services, insurance counseling, senior companion services, and in-home services to keep persons in danger of institutionalization safely in their homes (*Budget Unit AAF-OOA-SYW*)
- USDA – Supplements the cost of the nutrition program (*Budget Unit AAF-OOA-SBG*)

II. BUDGET & WORKLOAD HISTORY

	<u>Actual</u> <u>2000-01</u>	<u>Budget</u> <u>2001-02</u>	<u>Actual</u> <u>2001-02</u>	<u>Budget</u> <u>2002-03</u>
Total Appropriation	-	-	-	8,874,173
Total Revenue	-	-	-	7,900,036
Local Cost	-	-	-	974,137
Budgeted Staffing		-		111.9
<u>Workload Indicators</u>				
Senior Employment Enrollees	-	-	-	197
Meals Served	-	-	-	1,182,749
Sr. Home & Health Care Clients	-	-	-	345
Community Based Svcs Clients	-	-	-	1,300
Information & Assistance Contacts	-	-	-	41,958

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Transferred 96.8 as well as 3.0 mid-year budgeted positions for a total of 99.8 positions from the Special Revenue funds into the General Fund. In addition, staffing increased by a net 12.1 budgeted positions in 2002-03 (from 99.8 to 111.9). Changes consist of the following:

Added 7.0 budgeted positions for Title III/VII programs by transferring the following positions from the HSS Administrative budget to the Aging budget: 2.0 HSS Program Specialists, 1.0 Supervising Fiscal Clerk I, 1.0 Staff Analyst II, 1.0 Staff Analyst I, 1.0 Secretary I and 1.0 Supervising HSS Program Specialist. These positions in the past provided administrative support to the Adult Services programs. As time evolved, these positions have provided support more and more to the Aging Programs. In 2002-03, these positions will be appropriately accounted for in the Aging Programs budget.

AGING AND ADULT SERVICES

Added 7.1 budgeted positions for the Title III/VII and Community Base Services programs that were incorrectly omitted from 2001-02 budget and/or not captured properly from EMACs to Budget Prep. These positions include: 1.0 Accountant I and 4.0 Ombudsman positions not recorded in Budget Prep, and 2.1 Social Services Aides incorrectly omitted.

Added 1.0 budgeted Nutritionist position to the Title III Nutrition program for 2002-03. The duties of this position were provided by a contracted vendor in 2001-02. Department of Aging and Adult Services (DAAS) anticipates a minimum cost savings of \$51,670 per year by providing services directly through this budgeted position.

Deleted 6.0 positions from the Title III/VII, Title III-E, and Community Base Service Program as follows: 2.0 Regional Supervisor and 1.0 Account Technician positions not filled, 1.0 Social Service Practitioner and 2.0 Staff Analyst I positions due to reduced funding.

The vacancy factor has been reduced by 3.0 (from 52.5 in 2001-02 to 49.5 in 2002-03) to accurately reflect the staffing vacancies.

The following changes are the results of reclassification studies that affect the 2002-03 budget.

Reclassified 3.0 Staff Analyst I positions to 3.0 Account Technician positions for the Title III/VII, Title XIX, and Community Base Service Program due to reclassification study which determined the Accounting Technician positions were in fact working within the correct classification.

Reclassified 1.0 Staff Analyst I position to a Staff Analyst II position due to classification study upgrading the position.

PROGRAM CHANGES

For 2002-03, the Board of Supervisors approved the establishment of specialized general fund AAF-OOA for the Aging programs. On June 30, 2002, the combined fund balances in special revenue funds SBB, SBG, SYA and SYW totaled \$160,518, and will be transferred into the new AAF OOA general fund budget unit.

The movement of the Aging programs from special revenue funds to the general fund was needed to eliminate the consistent cash flow problems the department experiences. Due to long delays in state reimbursement, service providers often wait for payment from the department. Additionally, when the state budget is not approved on schedule, funds may not be available to the department for several months. Past experience has shown that when there are delays in approval of the state budget, DAAS typically does not receive funding for the new fiscal year until September. The delay in funding causes late payments to the contracted service providers. DAAS has policies and procedures in place to ensure the department's expenditures stay within the allocated funds provided.

In 2002-03 it is estimated that one-time local cost of \$974,137 is required by the Title III/VII Aging Programs. Realignment of staff, stagnation of funding streams, and the need to fund nutrition contracts at current levels has contributed to the need for one-time local funding to supplement traditional funding. DAAS will examine its staffing levels carefully in the coming year and make the necessary adjustments in order to stay within existing funding allocations. Local cost will be shifted from the HSS Administrative Claim budget (AAA DPA) and will be funded by Realignment Sales Tax Revenue.

AGING AND ADULT SERVICES

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: General Summary

FUNCTION: Public Assistance
ACTIVITY: Administration

AAF OOA SBB, AAF OOA SBG, AAF OOA SYA, AAF OOA SYW

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	-	-	-	3,787,658	3,787,658
Services and Supplies	-	-	-	5,399,509	5,399,509
Central Computer	-	-	-	44,797	44,797
Transfers	-	-	-	519,843	519,843
Total Exp Authority	-	-	-	9,751,807	9,751,807
Less:					
Reimbursements	-	-	-	(877,634)	(877,634)
Total Appropriation	-	-	-	8,874,173	8,874,173
Revenue					
Use of Money & Prop	-	-	-	25,000	25,000
State, Fed or Gov't Aid	-	-	-	7,845,036	7,845,036
Other Revenue	-	-	-	30,000	30,000
Total Revenue	-	-	-	7,900,036	7,900,036
Local Cost	-	-	-	974,137	974,137
Budgeted Staffing	-	-	-	111.9	111.9

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: General AAF OOA SBB

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	-	-	-	927,668	927,668
Services and Supplies	-	-	-	47,475	47,475
Total Appropriation	-	-	-	975,143	975,143
Revenue					
State, Fed or Gov't Aid	-	-	-	956,696	956,696
Other Revenue	-	-	-	-	-
Total Revenue	-	-	-	956,696	956,696
Local Cost	-	-	-	18,447	18,447
Budgeted Staffing	-	-	-	53.9	53.9

AGING AND ADULT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	927,867	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
	23,842	50 cents increase in minimum wage.
	10,691	MOU and retirement increases.
	6,889	Increase in benefits for Senior Employment Enrollee hired as regular county employee.
	(41,621)	Over estimation of 2001-02 salaries and benefits.
	<u>927,668</u>	
Services and Supplies	64,584	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
	(17,109)	Over estimation of 2001-02 services and supplies.
	<u>47,475</u>	
Transfers	78,274	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
	(78,274)	Transfers will occur in Org. SBG.
	<u>-</u>	
Reimbursements	(94,835)	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
	94,835	Transfers will occur in Org. SBG.
	<u>-</u>	
Total Appropriations	<u>975,143</u>	
Revenue		
State and Federal Aid	995,713	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
Other Revenue	(39,017)	Over estimation of 2001-02 revenue.
	<u>956,696</u>	
Total Revenue	<u>956,696</u>	
Local Cost	<u>18,447</u>	

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: General AAF OOA SBG

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	-	-	-	1,951,891	1,951,891
Services and Supplies	-	-	-	4,450,446	4,450,446
Central Computer	-	-	-	44,797	44,797
Transfers	-	-	-	310,176	310,176
Total Exp Authority	-	-	-	6,757,310	6,757,310
Less:	-	-	-	-	-
Reimbursements	-	-	-	(794,020)	(794,020)
Total Appropriation	-	-	-	5,963,290	5,963,290
<u>Revenue</u>					
Use of Money & Prop	-	-	-	25,000	25,000
State, Fed or Gov't Aid	-	-	-	4,852,792	4,852,792
Other Revenue	-	-	-	30,000	30,000
Total Revenue	-	-	-	4,907,792	4,907,792
Local Cost	-	-	-	1,055,498	1,055,498
Budgeted Staffing	-	-	-	43.0	43.0

AGING AND ADULT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	1,351,121	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
	414,454	Transfer in of 7.0 Aging personnel from AAA-DPA.
	103,874	New positions for Aging - 1.0 Accountant I and 1.0 Nutritionist.
	106,909	New positions for Aging - 7.0 part-time Ombudsman contractors.
	(139,795)	Positions eliminated - 2.0 Regional Supervisors and 1.0 Staff Analyst.
	4,973	1.0 Staff Analyst I position upgraded to Staff Analyst II.
	83,573	MOU and retirement increases.
	26,782	Increase in benefits for Ombudsman Contractors previously PSE's.
	<u>1,951,891</u>	
Services and Supplies	5,096,683	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
	(88,000)	Reduction in services and supplies due to funding estimate from JESD not received.
	(325,670)	Reduction in services and supplies due to decrease in Title III-E funding.
	(75,959)	Reduction in ISF and COWCAP charges mainly due to roll over credit.
	(23,929)	Elimination of temporary help charges needed for state audit.
	(254,050)	Reduction in purchases of services and supplies for the Adult Service Programs.
	(26,629)	Reduction in services and supplies due to spending trends and tighter budgetary controls.
	148,000	Additional funding for the Senior Nutrition Program.
	<u>4,450,446</u>	
Central Computer	19,562	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
	25,235	Increase in ISD cost estimates for 2002-03.
	<u>44,797</u>	
Transfers	438,604	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
	(20,000)	Reduction in County Counsel charges.
	(103,152)	Reduction in HSS transferred cost to Aging Programs.
	(44,639)	Eliminate transfers within the OOA department due to consolidation to the AAF fund.
	39,363	Increase in rent charges.
	<u>310,176</u>	
Reimbursements	(1,373,952)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
	247,344	Eliminate transfers within the OOA department due to consolidation to the AAF fund.
	148,000	Eliminate HSS support for Senior Nutrition Program.
	32,150	Reduction in purchases of services and supplies for the Adult Service Programs.
	40,750	Decrease in estimated support from CDBG for Senior Nutrition Program.
	36,688	Reduction in the Title III-E match due to reduction in fund.
	75,000	Eliminate JESD funding for the transportation program not budgeted for 02-03.
	<u>(794,020)</u>	
Total Appropriations	<u>5,963,290</u>	
Revenue		
Use of Money & Prop	<u>25,000</u>	Fund change from SBG-OOA -OOA to AAF-OOA-SBG.
State and Federal Aid	5,325,852	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
	(325,670)	Reduction in services and supplies due to decrease in Title III-E funding.
	(51,833)	Reduction in state funding for the Title III Program.
	(95,557)	Reduction in federal funding for the Title III Program.
	<u>4,852,792</u>	
Other Revenue	31,000	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
	(1,000)	Eliminate one-time only Board of Supervisors support to Senior Nutrition programs.
	<u>30,000</u>	
Total Revenue	<u>4,907,792</u>	
Local Cost	<u>1,055,498</u>	

AGING AND ADULT SERVICES

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: General AAF OOA SYA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits			-	788,397	788,397
Services and Supplies			-	357,561	357,561
Transfers	-	-	-	209,667	209,667
Total Exp Authority	-	-	-	1,355,625	1,355,625
Less:			-		-
Reimbursements	-	-	-	(83,614)	(83,614)
Total Appropriation	-	-	-	1,272,011	1,272,011
Revenue					
State, Fed or Gov't Aid	-	-	-	1,289,351	1,289,351
Other Revenue	-	-	-	-	-
Total Revenue	-	-	-	1,289,351	1,289,351
Local Cost	-	-	-	(17,340)	(17,340)
Budgeted Staffing			-	13.0	13.0

Board Approved Changes to Base Budget		
Salaries and Benefits	622,917	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
	29,828	1.0 Clerk II position full year funding.
	58,907	1.0 Social Service Practitioner full year funding.
	37,375	MOU increases.
	21,653	Retirement increases.
	30,973	7.0 positions for equity alignment.
	(13,256)	Budgeted upgrade from an Accounting Technician to Staff Analyst I that did not occur.
	<u>788,397</u>	
Services and Supplies	466,552	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
	(83,614)	Cowcap charges will be charged through SBG.
	(25,377)	Reduced misc. supplies.
	<u>357,561</u>	
Central Computer	7,178	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
	(7,178)	Charges incurring in SBG org.
	<u>-</u>	
Transfers	360,943	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
	(58,907)	Social Service Practitioner salary moved to salary & benefits.
	(92,369)	Transfer amounts adjusted based on current years transfers.
	<u>209,667</u>	
Reimbursements	(151,298)	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
	67,684	Reimbursement amounts adjusted based on current years transfers.
	<u>(83,614)</u>	
Total Appropriations	<u>1,272,011</u>	
Revenues		
State and Federal Aid	1,290,351	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
	(1,000)	Federal revenue reduced allocation.
	<u>1,289,351</u>	
Total Revenues	<u>1,289,351</u>	
Local Cost	<u>(17,340)</u>	

AGING AND ADULT SERVICES

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: General AAF OOA SYW

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	-	-	-	119,702	119,702
Services and Supplies	-	-	-	544,027	544,027
Total Appropriation	-	-	-	663,729	663,729
Revenue					
State, Fed or Gov't Aid	-	-	-	746,197	746,197
Other Revenue	-	-	-	-	-
Total Revenue	-	-	-	746,197	746,197
Local Cost			-	(82,468)	(82,468)
Budgeted Staffing			-	2.0	2.0

Board Approved Changes to Base Budget		
Salaries and Benefits	159,870 (51,883) 9,592 2,123 <u>119,702</u>	Fund change from SYW-OOA-OOA to AAF-OOA-SYW. 1.0 Social Service Practitioner position decrease. MOU and retirement increases. 1.0 Social Service Practioner upgraded from range 53 to 54.
Services and Supplies	575,174 (31,147) <u>544,027</u>	Fund change from SYW-OOA-OOA to AAF-OOA-SYW. Decreased due to reduction in revenue.
Transfers	122,119 (122,119) <u>-</u>	Fund change from SYW-OOA-OOA to AAF-OOA-SYW. Transfers will occur in SBG org.
Total Appropriations	<u>663,729</u>	
Revenues		
State and Federal Aid	880,021 (133,824) <u>746,197</u>	Fund change from SYW-OOA-OOA to AAF-OOA-SYW. Decrease in revenue from state and federal allocation.
Total Revenues	<u>746,197</u>	
Local Cost	<u>(82,468)</u>	

OVERVIEW OF BUDGET

DEPARTMENT: AGING AND ADULT SERVICES
DIRECTOR: MARY R. SAWICKI
BUDGET UNIT: AGING PROGRAMS (SBB OOA, SBG OOA, SYA OOA, SYW OOA)

I. GENERAL PROGRAM STATEMENT

The aging programs are predominantly funded by several federal and state sources, and in 2001-02 were budgeted in budget units SBB, SBG, SYA, and SYW as follows:

- Title III – Special programs for aging, which provide nutrition, supportive, preventative health, and legal services (*Budget Unit SBG*)
- Title VII – Long-term care ombudsman and elder abuse prevention (*Budget Unit SBG*)
- Title V – Senior Employment Program, which provides part-time employment services for seniors. (*Budget Unit SBB*)
- Title XIX – Multi-Purpose Senior Services Program (MSSP) which provides a variety of services to keep seniors safely in their home environment and out of nursing homes (*Budget Unit SYA*)
- CDBG – Supplements the nutrition program (*Budget Unit SBG*)
- Community-Based Services Programs which provide surplus food to the elderly, Alzheimer day care services, insurance counseling, senior companion services, and in-home services to keep persons in danger of institutionalization safely in their homes (*Budget Unit SYW*)
- USDA – Supplements the cost of the nutrition program (*Budget Unit SBG*)

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	6,609,999	8,261,772	7,580,716	160,518
Total Revenue	6,644,270	8,138,346	7,617,717	-
Fund Balance		123,426		160,518
Budgeted Staffing		96.8		
<u>Workload Indicators</u>				
Senior Employment Enrollees	220	240	163	
Meals Served	1,159,741	1,063,000	1,137,831	
Sr Home & Health Care Clients	280	425	380	
Community Based Svcs Clients	1,167	1,165	1,284	
Information & Assistance Contacts	36,760	38,292	34,513	

Actual 2001-02 expenditures were less than budget due to delays in implementation of the new Family Caregiver Program. Additionally, in the Multi-Purpose Senior Services Program, actual operating expenditures and purchase of nursing services were less than budget due to delays in the expansion of the program.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

All positions transferred to AAF-OOA.

PROGRAM CHANGES

For 2002-03, the Board of Supervisors approved the establishment of specialized general fund AAF-OOA for the Aging programs. On June 30, 2002, the combined fund balances in special revenue funds SBB, SBG, SYA and SYW totaled \$160,518, and will be transferred into the new AAF OOA general fund budget unit.

The movement of the Aging programs from special revenue funds to the general fund was needed to eliminate the consistent cash flow problems experienced as a result of the state reimbursement process. Due to long delays in state reimbursement, service providers often wait for payment from the department. Additionally, when the state budget is not approved on schedule, funds may not be available to the department for several months. Past experience has shown that when there are delays in approval of the state budget, DAAS typically does not receive funding for the new fiscal year until September. The delay in funding causes late payments to the contracted service providers. DAAS has policies and procedures in place to ensure the department's expenditures stay within the allocated funds provided.

AGING AND ADULT SERVICES

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: Special Revenue Summary
SBB OOA, SGB OOA, SYA OOA, SYW OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	2,782,063	2,889,558	3,061,775	(3,061,775)	-
Services and Supplies	4,950,714	5,862,300	6,202,993	(6,202,993)	-
Central Computer	20,056	26,740	26,740	(26,740)	-
Vehicles	65,833				-
Transfers	807,219	973,530	999,940	(999,940)	-
Total Exp Authority	8,625,885	9,752,128	10,291,448	(10,291,448)	-
Less:					
Reimbursements	(1,045,169)	(1,490,356)	(1,620,085)	1,620,085	-
Total Appropriation	7,580,716	8,261,772	8,671,363	(8,671,363)	-
Operating Transfer Out	-	-	-	160,518	160,518
Total Requirement	7,580,716	8,261,772	8,671,363	(8,510,845)	160,518
Revenue					
Use of Money & Prop	18,084	25,000	25,000	(25,000)	-
State, Fed or Gov't Aid	7,378,158	8,083,346	8,491,937	(8,491,937)	-
Other Revenue	221,475	30,000	31,000	(31,000)	-
Total Revenue	7,617,717	8,138,346	8,547,937	(8,547,937)	-
Fund Balance		123,426	123,426	(123,426)	-
Budgeted Staffing		96.8	99.8	(99.8)	-

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: Special Revenue SBB OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	864,371	882,361	927,867	(927,867)	-
Services and Supplies	48,374	59,573	64,584	(64,584)	-
Transfers	59,739	78,274	78,274	(78,274)	-
Total Exp Authority	972,484	1,020,208	1,070,725	(1,070,725)	-
Less:					
Reimbursements	(49,036)	(94,835)	(94,835)	94,835	-
Total Appropriation	923,448	925,373	975,890	(975,890)	-
Operating Transfers Out	-	-	-	(94,212)	(94,212)
Total Requirements	923,448	925,373	975,890	(1,070,102)	(94,212)
Revenue					
State, Fed or Gov't Aid	823,826	945,196	995,713	(995,713)	-
Other Revenue	25,228	-	-	-	-
Total Revenue	849,054	945,196	995,713	(995,713)	-
Fund Balance		(19,823)	(19,823)	(74,389)	(94,212)
Budgeted Staffing		53.8	53.8	(53.8)	-

AGING AND ADULT SERVICES

Total Changes in Board Approved Base Budget		
Mid Year		
Salaries and Benefits	45,506	\$25,461 for 50-cent minimum wage increase from state, \$20,045 for 502E program from federal, Board date April 30, 2002, item number 27.
Services and Supplies	5,011	Increase for 502E program from federal, Board date April 30, 2002, item number 27.
Revenue	50,517	Federal and state revenue. Board date April 30, 2002, item number 27.
Total Appropriation Change	50,517	
Total Revenue Change	50,517	
Total Fund Balance Change	-	
Total 2001-02 Appropriation	925,373	
Total 2001-02 Revenue	945,196	
Total 2001-02 Fund Balance	(19,823)	
Total Base Budget Appropriation	975,890	
Total Base Budget Revenue	995,713	
Total Base Budget Fund Balance	(19,823)	

Board Approved Changes to Base Budget		
Salaries and Benefits	(927,867)	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
Services and Supplies	(64,584)	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
Transfers	(78,274)	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
Reimbursements	94,835	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
Total Appropriation	(975,890)	
Operating Transfer Out	(94,212)	Fund balance adjustment.
Total Requirements	(1,070,102)	
Revenue		
State and Federal Aid	(995,713)	Fund change from SBB-OOA-OOA to AAF-OOA-SBB.
Total Revenue	(995,713)	
Fund Balance	19,823	

AGING AND ADULT SERVICES

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: Special Revenue SBG OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	1,155,365	1,224,410	1,351,121	(1,351,121)	-
Services and Supplies	3,982,532	4,761,001	5,096,683	(5,096,683)	-
Central Computer	20,056	19,562	19,562	(19,562)	-
Vehicles	65,833	-	-	-	-
Transfers	382,694	412,194	438,604	(438,604)	-
Total Exp Authority	5,606,480	6,417,167	6,905,970	(6,905,970)	-
Less:					
Reimbursements	(856,927)	(1,244,223)	(1,373,952)	1,373,952	-
Total Appropriation	4,749,553	5,172,944	5,532,018	(5,532,018)	-
Operating Transfer Out	-	-	-	153,436	153,436
Total Requirements	4,749,553	5,172,944	5,532,018	(5,378,582)	153,436
Revenue					
Use of Money & Prop	13,705	25,000	25,000	(25,000)	-
State, Fed or Gov't Aid	4,542,820	4,967,778	5,325,852	(5,325,852)	-
Other Revenue	196,212	30,000	31,000	(31,000)	-
Total Revenue	4,752,737	5,022,778	5,381,852	(5,381,852)	-
Fund Balance		150,166	150,166	(150,166)	-
Budgeted Staffing		28.0	31.0	(31.0)	-

Total Changes in Board Approved Base Budget

Salaries and Benefits	126,711	3.0 Social Service Aid positions with Title III-E funds; Board Item #67, November 6, 2001.
Services and Supplies	278,176	Additional funding for the Title III-E program; Board Item #67, November 6, 2001.
	57,506	Expend for nutrition program - realignment funds; Board Item #44, November 20, 2001.
	335,682	
Transfers	26,410	Reverse original est. match for the Title III-E program; Board Item #67, November 6, 2001.
Reimbursements	(46,616)	Funding for the nutrition program - realignment funds; Board Item #44, November 20, 2001.
	(83,113)	Revised est. match for funding for the Title III-E program; Board Item #67, November 6, 2001.
	(129,729)	
Revenue		
Federal Other	9,890	Additional USDA funding from CDA; Board Item #44, November 20, 2001.
	348,184	One-time only funds, Title III-E program from CDA; Board Item #67, November 6, 2001.
	358,074	
Board of Supervisors	1,000	Board of Supervisors funding for Steelworker to purchase camper shell; Board Item #44, November 20, 2001.
Total Appropriation Change	359,074	
Total Revenue Change	359,074	
Total Fund Balance Change	-	
Total 2001-02 Appropriation	5,172,944	
Total 2001-02 Revenue	5,022,778	
Total 2001-02 Fund Balance	150,166	
Total Base Budget Appropriation	5,532,018	
Total Base Budget Revenue	5,381,852	
Total Base Budget Fund Balance	150,166	

AGING AND ADULT SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	(1,351,121)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
Services and Supplies	(5,096,683)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
Central Computer	(19,562)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
Transfers	(438,604)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
Reimbursements	1,373,952	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
Total Appropriations	(5,532,018)	
Oper Transfer Out	153,436	Fund balance adjustment.
Total Requirement	(5,378,582)	
Revenue		
Interest Earned	(25,000)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
State and Federal Aid	(5,325,852)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
Other Revenue	(31,000)	Fund change from SBG-OOA-OOA to AAF-OOA-SBG.
Total Revenue	(5,381,852)	
Fund Balance	3,270	

GROUP: Human Services System
DEPARTMENT: Aging and Adult Services
FUND: Special Revenue SYA OOA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	648,901	622,917	622,917	(622,917)	-
Services and Supplies	422,128	466,552	466,552	(466,552)	-
Central Computer	-	7,178	7,178	(7,178)	-
Transfers	240,042	360,943	360,943	(360,943)	-
Total Exp Authority	1,311,071	1,457,590	1,457,590	(1,457,590)	-
Less:					
Reimbursements	(114,163)	(151,298)	(151,298)	151,298	-
Total Appropriation	1,196,908	1,306,292	1,306,292	(1,306,292)	-
Operating Transer Out	-	-	-	57,677	57,677
Total Requirement	1,196,908	1,306,292	1,306,292	(1,248,615)	57,677
Revenue					
Use of Money & Prop	4,379				
State, Fed or Gov't Aid	1,234,265	1,290,351	1,290,351	(1,290,351)	-
Other Revenue	-	-	-	-	-
Total Revenue	1,238,644	1,290,351	1,290,351	(1,290,351)	-
Fund Balance		15,941	15,941	41,736	57,677
Budgeted Staffing		12.0	12.0	(12.0)	-

AGING AND ADULT SERVICES

Board Approved Changes to Base Budget		
Salaries and Benefits	<u>(622,917)</u>	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
Services and Supplies	<u>(466,552)</u>	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
Central Computer	<u>(7,178)</u>	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
Transfers	<u>(360,943)</u>	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
Reimbursements	<u>151,298</u>	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
Total Appropriations	<u>(1,306,292)</u>	
Operating Transfer Out	<u>57,677</u>	Fund balance adjustment.
Total Requirements	<u>(1,248,615)</u>	
Revenue		
State and Federal Aid	<u>(1,290,351)</u>	Fund change from SYA-OOA-OOA to AAF-OOA-SYA.
Total Revenue	<u>(1,290,351)</u>	
Fund Balance	<u>41,736</u>	

GROUP: Human Services System DEPARTMENT: Aging and Adult Services FUND: Special Revenue SYW OOA			FUNCTION: Public Assistance ACTIVITY: Administration		
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	113,426	159,870	159,870	(159,870)	-
Services and Supplies	497,681	575,174	575,174	(575,174)	-
Transfers	<u>124,744</u>	<u>122,119</u>	<u>122,119</u>	<u>(122,119)</u>	-
Total Exp Authority	735,851	857,163	857,163	(857,163)	-
Less:					
Reimbursements	<u>(25,043)</u>	-	-	-	-
Total Appropriation	710,808	857,163	857,163	(857,163)	-
Operating Transfer Out	-	-	-	<u>43,617</u>	<u>43,617</u>
Total Requirements	710,808	857,163	857,163	(813,546)	43,617
Revenue					
State, Fed or Gov't Aid	777,247	880,021	880,021	(880,021)	-
Other Revenue	<u>36</u>	-	-	-	-
Total Revenue	777,283	880,021	880,021	(880,021)	-
Fund Balance		(22,858)	(22,858)	22,858	-
Budgeted Staffing		3.0	3.0	(3.0)	-

Board Approved Changes to Base Budget		
Salaries and Benefits	<u>(159,870)</u>	Fund change from SYW-OOA-OOA to AAF-OOA-SYW.
Services and Supplies	<u>(575,174)</u>	Fund change from SYW-OOA-OOA to AAF-OOA-SYW.
Transfers	<u>(122,119)</u>	Fund change from SYW-OOA-OOA to AAF-OOA-SYW.
Total Appropriations	<u>(857,163)</u>	
Oper Transfer Out	<u>43,617</u>	Fund balance adjustment.
Total Requirement	<u>(813,546)</u>	
Revenues		
State and Federal Aid	<u>(880,021)</u>	Fund change from SYW-OOA-OOA to AAF-OOA-SYW.
Total Revenues	<u>(880,021)</u>	
Fund Balance	<u>22,858</u>	

OVERVIEW OF BUDGET

DEPARTMENT: ARROWHEAD REGIONAL MEDICAL CENTER
DIRECTOR: MARK H. UFFER

	Operating Exp/ Appropriation	Revenue	Fund Balance	Staffing
Arrowhead Regional Medical Center	244,992,195	246,621,803	-	2,290.3
Telemedicine Federal Grant Fund	100,000	98,972	1,028.00	-
Total	245,092,195	246,720,775	1,028.00	2,290.3

BUDGET UNIT: ARROWHEAD REGIONAL MEDICAL CENTER (EAD MCR)

I. GENERAL PROGRAM STATEMENT

The Arrowhead Regional Medical Center provides inpatient and outpatient medical care to County residents in accordance with State law. The medical center operates through an enterprise fund. Under this system, revenues earned from operations are retained to fund the program.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	218,811,450	223,718,475	235,044,213	244,992,195
Total Financing	226,248,974	225,193,035	231,496,839	246,621,803
Fixed Assets	1,469,679	1,474,560	1,541,483	1,629,608
Budgeted Staffing		2,189.5		2,290.3

Workload Indicators

Aver. Daily Inpatient Census ARMC	232	231	246	246
Aver. Daily Inpatient Census DBH	54	51	58	59
Emergency Room Visits	66,635	65,000	60,490	63,000
Outpatient Clinic Visits	199,267	196,000	210,057	208,000

Significant differences between actual and budget for 2001-02 existed in services and supplies due to the hospital experiencing an inpatient census increase of 6.5% as well as a 15.7% increase in Behavioral Health inpatient census and a 5.6% increase in outpatient visits. These increases were also reflected in revenues. Variances in operating transfers out were due to additional debt service payments. Other revenue increased due to a payment received from Central Collections for six years of interest paid on delinquent accounts and increases in miscellaneous revenue such as cafeteria sales and parking ticket revenue. Operating transfers in decreased due to the elimination of the fee for service subvention funds used for debt service payments.

This budget assumes only the known impacts due to the looming state budget crisis. The potential revenue impacts that will result from the Upper Payment Limit changes and other changes in the Disproportionate Share Hospital programs are unknown. However, if these areas of concern above become significant, this budget will have to be readdressed at that time.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budgeted staffing increased by a net total of 100.8 positions. This increase includes 24.6 positions on the nursing floors to handle the 6.5% increase in inpatient census, 20.0 additional Security Technicians for added security after the September 11, 2001 terrorist attack, and increased need for security in the Emergency Room with Behavioral Health patients. Added 5.0 positions to Information Services to provide twenty four hour staffing to the Help Desk, 8.0 positions were added to administer the County Medical Service Program in-house, 6.7 positions were added for Proposition 10, for which ARMC will be reimbursed. Added 6.0 Registered Cardio Pulmonary Nurses to Respiratory Therapy to provide care as both a Registered Nurse and a Respiratory Care

ARROWHEAD REGIONAL MEDICAL CENTER

Practitioner, thereby enabling ARMC to hire fewer Respiratory Care Practitioners. Added 8.0 Phlebotomists to the Lab to handle the increase in blood draws because of the increased census and additional clinic visits. 6.0 positions were added to the clinics to account for the increase in outpatient visits, 5.0 positions were added to Medical Imaging for the census increases, 2.0 positions were added to handle the new compliance requirements of HIPAA, 7.0 positions were added to the Business Office to help qualify more patients for Medi-Cal, handle the increase in IEHP managed care patients and the increased billing requirements added by the increased census, and 2.5 positions were added in various ancillary departments due to the added census and outpatient visit increase.

Also reflected in the budget is a MOU increase of \$5.9 million in salaries and benefits.

PROGRAM CHANGES

Program changes affecting the budget include increases of \$1.9 million in medical supplies due to a 6.5% increase in inpatient census and 4% inflation, \$0.6 million for the Medically Indigent Adult Program (MIA) due to greater anticipated heart referrals and rate increases at St. Bernardines and Loma Linda University Medical Center, \$1.5 million in professional services due to volume increases in various contracted services such as pharmacy and doctors services, and \$1.5 million in COWCAP expenses. These increases are offset by decreases of \$2.3 million in computer software due to the elimination of the old Hospital Information System contract, the reduction of up-front fees for the new system that went live in April 2002, \$1.0 million in utility expense since the anticipated levels for natural gas from the prior year budget did not materialize, \$0.5 million in insurance expenses due to rate changes, and \$0.4 million in various miscellaneous expenses.

Also reflected in services and supplies are the following: the new Medically Indigent Adult program to reimburse private hospitals (\$2.5 million) which is funded by realignment, various expenses for the Proposition 10 program (\$1.0 million), which are fully reimbursed, and inflation (\$1.7 million).

Although debt service remains relatively stable for 2002-03, ARMC plans to make additional contributions for debt service payments thus freeing realignment funds for other purposes. As a result of these additional contributions and due to an accounting change, transfers increased \$4.3 million partially offset by a decrease in site reuse expenses of \$0.8 million.

Major changes in program revenues include a net increase of \$8.5 million in Medi-Cal revenues due to the following: projected increases in capitated payments based on higher expected number of enrollees (\$3.4 million), increases in SB855 and SB1255 Disproportionate Share Hospital revenues (\$4.3 million), inpatient volume increases (\$2.4 million), outpatient volume and reimbursement rates increases (\$4.6 million) less the deletion of one-time Medi-Cal outpatient settlement (\$6.2 million); \$8.3 million increase in insurance revenues due to higher volume, enhanced collection, and higher reimbursement rates resulting from restructuring of insurance contracts; \$2.9 million increase in Behavioral Health revenues due to a 15.7% increase in inpatient census; and \$0.8 million increase in Medicare due to inpatient and outpatient volume increases.

OTHER CHANGES

Other changes include increases in other charges and transfers due to an accounting change. These expenses were previously budgeted in services and supplies. Also due to an accounting change, realignment funding is now recorded as operating transfers instead of revenue. Other changes reflected in operating transfers are the deletion of the fee for service subvention funds (\$1.7 million) and the one-time Telemedicine grant (\$1.2 million), and the reduction in realignment funding (\$0.8 million) due to a decrease in County Medical Center site reuse need.

ARROWHEAD REGIONAL MEDICAL CENTER

GROUP: Human Services System
DEPARTMENT: Arrowhead Regional Medical Center
FUND: Enterprise EAD MCR

FUNCTION: Health & Sanitation
ACTIVITY: County Medical Center

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	112,909,448	109,600,354	118,544,186	2,228,952	120,773,138
Services and Supplies	112,432,704	108,279,943	113,582,723	1,256,163	114,838,886
Central Computer	844,205	995,877	995,877	(101,896)	893,981
Other Charges	-	-	-	78,545	78,545
Transfers	(26,684)	-	-	177,645	177,645
Total Appropriation	226,159,673	218,876,174	233,122,786	3,639,409	236,762,195
Operating Transfers Out	8,884,540	4,842,301	4,842,301	3,387,699	8,230,000
Total Operating Expense	235,044,213	223,718,475	237,965,087	7,027,108	244,992,195
<u>Revenue</u>					
Current Services	50,037,072	44,376,500	46,377,120	9,201,580	55,578,700
State, Fed or Gov't Aid	175,904,271	175,322,343	179,722,851	(22,251,845)	157,471,006
Other Revenue	3,989,088	2,561,097	2,561,097	231,000	2,792,097
Total Revenue	229,930,431	222,259,940	228,661,068	(12,819,265)	215,841,803
Operating Transfers In	1,566,408	2,933,095	2,933,095	27,846,905	30,780,000
Total Financing	231,496,839	225,193,035	231,594,163	15,027,640	246,621,803
<u>Fixed Asset</u>					
Fixed Asset Equipment	920,532	1,000,000	1,000,000	-	1,000,000
Capital Lease Equipment	620,951	474,560	474,560	155,048	629,608
Total Fixed Asset	1,541,483	1,474,560	1,474,560	155,048	1,629,608
Budgeted Staffing		2,189.5	2,238.2	52.1	2,290.3

ARROWHEAD REGIONAL MEDICAL CENTER

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	<u>5,930,015</u>	MOU and retirement increases.
Services and Supplies	<u>1,671,127</u>	Inflation.
Mid Year		
Salaries and Benefits	1,328,955	Added 23.0 FTE's for Arrowhead Behavioral Health approved by the Board on July 31, 2001.
	464,925	Added 6.75 FTE's for Proposition 10 approved by the Board on December 4, 2001.
	88,479	Added 1.0 FTE Human Resources Officer I approved by the Board on October 23, 2001.
	86,096	Added 3.0 FTE's to Sterile Processing approved by the Board on February 11, 2002.
	122,664	Added 2.0 FTE's to Radiology approved by the Board on February 11, 2002.
	67,462	Added 1.0 FTE Supervising Social Services Practitioner approved by the Board on February 11, 2002.
	148,003	Added 2.0 FTE Medi-Cal Specialists and 1.0 FTE Fiscal Clerk I approved by the Board on October 16, 2001.
	88,169	Added 1.0 FTE Dietician and 1.0 FTE Dietetic Tech. To Nutrition Services approved by the Board on October 20, 2001.
	398,986	Added 6.0 FTE Registered Cardio Pulmonary Nurses approved by the Board on October 2, 2001.
	101,712	Added 1.0 FTE Contract Quality Management Director approved by the Board on May 20, 2001.
	116,175	Equity increases to nurse classifications approved by the Board on April 16, 2002.
	43,114	Classification action 1 FTE replaced Clerk II approved by the Board on April 9, 2002.
	(40,923)	Classification action 1 FTE replaced by Clerk III approved by the Board on April 9, 2002.
	<u>3,013,817</u>	
Services and Supplies	925,677	Proposition 10 additional expenses approved by the Board on December 4, 2001.
	2,550,000	Reimbursement to private hospitals for MIA approved by the Board on February 26, 2002.
	30,000	Dr. Greene addition for CMSP pediatric allergy services approved by the Board on January 15, 2002.
	125,976	New McKee Clinic rental approved by the Board on March 19, 2002.
	<u>3,631,653</u>	
Revenue	1,701,165	Increased Behavioral Health revenue.
	299,455	Increased insurance revenue.
	1,390,602	Proposition 10 revenue.
	2,550,000	Additional realignment revenue to fund MIA payments to private hospitals.
	209,425	Increased Medi-Cal revenue.
	250,481	Increased Medicare revenue.
	<u>6,401,128</u>	
Total Operating Exp Change	14,246,612	
Total Revenue Change	6,401,128	
Total 2001-02 Oper Exp	223,718,475	
Total 2001-02 Revenue	225,193,035	
Total Base Operating Exp	237,965,087	
Total Base Budget Revenue	231,594,163	

ARROWHEAD REGIONAL MEDICAL CENTER

Board Approved Changes to Base Budget		
Salaries and Benefits	<u>2,228,952</u>	Addition of 52.06 FTE's for additional census.
Services and Supplies	572,727	Increased heart referrals to ST. Bernardines & Loma Linda Univ. Medical Center and volume increases at MIA clinics.
	100,600	Increases in various communication expenses per budget instructions.
	290,000	Meal sales up approximately 6% offset by increases in revenues
	(2,335,092)	Expiration of Shared Medical Systems contract - old Hospital Information System (HIS), less Meditech (new HIS)
	200,000	Computer upgrades and related peripherals.
	(954,000)	Projected increased rates due to temporary natural gas shortage not realized.
	(534,498)	Net decreased insurance rates from Risk Management.
	1,522,156	COWCAP Increased per new billing schedule.
	(341,230)	Net Information Systems Department decrease per Budget instructions.
	636,735	Institutional Pharmacy - increased inpatient and outpatient volume.
	394,000	Increased payments to other IEHP hospitals from higher volumes.
	300,000	Jordan Neuroscience - significant volume increase due to service expansion.
	209,000	Gambro kidney dialysis volume increases.
	(100,000)	Reduction in California Newborn screenings - now billed to patient.
	1,878,705	Increased supply purchases for increased volume and inflation.
	122,854	Increased specialty beds and accessories from increased census.
	139,006	Increased lab reagent rentals from increased census.
	(95,540)	Las Palomas rent payment assumed by Valley OB/GYN.
	(46,020)	High Desert clinic budgeted in transfers per GASB 34.
	(115,000)	Human Resources Officer (HRO) II budgeted in transfers per GASB 34.
	(588,240)	Net decreases for all other Services & Supplies.
	<u>1,256,163</u>	
Central Computer	<u>(101,896)</u>	
Other Charges	<u>78,545</u>	
Transfers	59,445	High Desert clinic lease.
	118,200	HRO II previously budgeted in services and supplies.
	<u>177,645</u>	
Total Expenditure Authority	<u>3,639,409</u>	
Operating Transfers Out	4,157,699	Increase in ARMC debt service contributions.
	(770,000)	Decrease in County Medical Center (CMC) site re-use needs.
	<u>3,387,699</u>	
Total Operating Expense	<u>7,027,108</u>	
Current Services	1,252,835	Department Behavioral Health paid days increasing with census increase of 15.7%.
	7,948,745	Increased Private Pay and Insurance revenues due to increased census and enhanced collection.
	<u>9,201,580</u>	
State and Federal Aid	(31,550,000)	Realignment now budgeted as operating transfers in.
	437,043	Increased allocation of Tobacco Tax (Proposition 99).
	(6,200,000)	Elimination of the Medi-Cal Outpatient settlement.
	3,366,500	Increased capitated payments due to higher number of enrollees.
	1,000,000	Increased SB855 payment.
	6,825,575	Increased Medi-Cal inpatient days, outpatient volume and 30% rate increase.
	3,311,797	Increased budgeted SB1255 amount.
	557,240	Increased Medicare Inpatient and Outpatient volume.
	<u>(22,251,845)</u>	
Other Revenue	231,000	Various increases and decreases in other revenues.
	<u>231,000</u>	
Total Revenues	<u>(12,819,265)</u>	
Operating Transfers In	31,550,000	Realignment previously budgeted as revenue.
	(770,000)	Decrease in Realignment due to decrease in CMC site re-use needs.
	(1,733,095)	Fee for service subvention eliminated.
	(1,200,000)	Elimination of a one-time Telemedicine Grant.
	<u>27,846,905</u>	
Total Sources	<u>15,027,640</u>	
Fixed Assets	<u>155,048</u>	Increased in Capital leases due to new leases and renewals of old ones.

ARROWHEAD REGIONAL MEDICAL CENTER

BUDGET UNIT: TELEMEDICINE (RMT MCR)

I. GENERAL PROGRAM STATEMENT

The Arrowhead Regional Medical Center established this fund to facilitate the transfer of Telemedicine Federal Grant funds to the County, as required by the U.S. Department of Health and Human Services. The grant funds will then be transferred to Arrowhead Regional Medical Center to reimburse the costs of grant activities incurred there. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	-	1,850,000	1,264,031	100,000
Total Revenue	-	1,850,000	1,265,059	98,972
Fund Balance		-		1,028

This grant was a one-time grant and funds awarded were unknown when the budget for 2001-02 was prepared.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

Revenue and operating transfers out decreased approximately \$1.75 million since the funding was a one-time grant. The revenue budgeted reflect the remaining funds to be received during 2002-03.

GROUP: Human Services System			FUNCTION: Health & Sanitation		
DEPARTMENT: Arrowhead Regional Medical Ctr - Telemedicine Fed Grant			ACTIVITY: Hospital Care		
FUND: Special Revenue RMT MCR					
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Operating Transfers Out	1,264,031	1,850,000	1,850,000	(1,750,000)	100,000
Total Requirements	1,264,031	1,850,000	1,850,000	(1,750,000)	100,000
<u>Revenue</u>					
Use of Money & Prop	1,028	-	-	-	-
State, Fed or Gov't Aid	1,264,031	1,850,000	1,850,000	(1,751,028)	98,972
Total Revenue	1,265,059	1,850,000	1,850,000	(1,751,028)	98,972
Fund Balance		-	-	1,028	1,028

Board Approved Changes to Base Budget

Operating Transfers Out	(1,750,000)	Reduce grant revenue - one-time funds.
Total Requirements	<u>(1,750,000)</u>	
Revenues		
State and Federal Aid	<u>(1,751,028)</u>	Reduce grant revenue.
Total Revenues	<u>(1,751,028)</u>	
Fund Balance	<u>1,028</u>	

ARROWHEAD REGIONAL MEDICAL CENTER

BUDGET UNIT: SPECIAL PATIENT ACCOUNT (RME MCR)

I. GENERAL PROGRAM STATEMENT

The Arrowhead Regional Medical Center established the special patient account to monitor funds received from the Behavioral Health inpatient unit. Special purpose funds from both the inpatient and outpatient units were accounted for in the Behavioral Health Special Patient Account (RMC). When the inpatient unit was moved to the new location at the Arrowhead Regional Medical Center, the revenues generated by the inpatient unit from vending machines and 5K and 10K runs were transferred to the Medical Center's fund. These revenues were one-time funds. The funds were used to purchase minor equipment and supplies for treatment of patients. There was no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	-	3,119	3,090	-
Total Revenue	200	100	71	-
Fund Balance		3,019		-

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

Close out fund.

GROUP: Human Services System			FUNCTION: Health & Sanitation		
DEPARTMENT: Arrowhead Regional Medical Ctr - Special Patient Account			ACTIVITY: Hospital Care		
FUND: Special Revenue RME MCR					
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Salaries and Benefits			-		-
Services and Supplies	3,090	3,119	3,119	(3,119)	-
Total Appropriation	3,090	3,119	3,119	(3,119)	-
<u>Revenue</u>					
Other Revenue	71	100	100	(100)	-
Total Revenue	71	100	100	(100)	-
Fund Balance		3,019	3,019	(3,019)	-

Board Approved Changes to Base Budget

Services and Supplies	(3,119)	Fund closed. All funds were spent.
Total Appropriations	(3,119)	
Other Revenue	(100)	Decrease in interest. Fund closed.
Total Revenues	(100)	
Fund Balance	(3,019)	

OVERVIEW OF BUDGET
DEPARTMENT: BEHAVIORAL HEALTH
DIRECTOR: RUDY G. LOPEZ

2002-03

	<u>Appropriation</u>	<u>Revenue</u>	<u>Fund Balance</u>	<u>Local Cost</u>	<u>Staffing</u>
Behavioral Health	113,215,605	111,372,852	-	1,842,753	734.1
Alcohol & Drug	24,784,682	24,577,582		207,100	100.9
Special Patient	12,583	1,000	11,583		
Total	138,012,870	135,951,434	11,583	2,049,853	835.0

BUDGET UNIT: BEHAVIORAL HEALTH (AAA MLH)

I. GENERAL PROGRAM STATEMENT

The Department of Behavioral Health (DBH), under State law, provides mental health treatment and prevention services to all county residents. In order to maintain a continuum of care, the department operates or contracts for the provision of 24-hour care, day treatment, outpatient services, case management, and crisis and referral services. Community services are provided in all major county metropolitan areas and are readily accessible to most county residents. Recently, the department has reviewed its client services system, and is refocusing its own clinic-based services towards a coordinated care model consisting of multi-disciplinary teams.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>
Total Requirements	75,357,451	95,943,170	94,992,130	113,215,605
Total Revenue	73,505,739	94,100,417	93,149,377	111,372,852
Local Cost	1,851,712	1,842,753	1,842,753	1,842,753
Budgeted Staffing		696.6		734.1
<u>Workload Indicators</u>				
Inpatient Days	40,017	40,114	43,550	43,625
Day Treatment Days	59,898	57,715	57,884	54,000
Outpatient Service Hours	411,486	440,000	540,779	517,854
Residential Days	123,919	119,846	109,597	117,000
Unduplicated Clients	30,312	30,535	34,014	32,140
Managed Care Autho/Reviews/Claims	35,325	45,304	35,804	32,848

Significant variances between actual and budget for 2001-02 existed in equipment and operating transfers out due to personal computer upgrades and capital project upgrades carrying over to 2002-03. Also reflected in operating transfers out is a reimbursement from the Architecture and Engineering Department for unspent funds related to the Phoenix clinic project. Variances in transfers are due to lower than anticipated participation in the Children's System of Care program. These factors related directly to the decrease reflected in revenue.

Variances in reimbursements are due to recording Vehicle License Fees in revenue per GASB 34.

Workload indicator changes include an increase in Outpatient Service Hours due to increased volume in outpatient clinics and Fee For Service (FFS) networks, a decrease in Managed Care due to a change in the unit of measure to better depict the work performed in the managed care unit, and a decrease in Residential Days due to placement issues with one of our major residential facility providers. However, new contracts and changes in the Institutes for Mental Health Disease (IMD) program are expected to increase the number of bed days in 2002-03.

BEHAVIORAL HEALTH

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes) **STAFFING CHANGES**

Changes in budgeted staffing increased a net of 37.5 positions. Budgeted additions include 10.0 positions to enhance the case management services provided by the department and will generate revenue to offset approximately 75% of their salary. These positions are related to the increase in outpatient services hours. Added 2.0 positions to handle increase workloads in the payroll and property management divisions. Added 3.0 positions for the information technology (IT) division to handle day-to-day operations, provide high level of IT support, and design IT strategic plans. Added 7.0 positions for additional clinical services needed due to the expansion of the West Valley Juvenile detention center. Added 7.0 positions for the Mentally Ill Offender Crime Reduction program. Added 1.0 position to develop and maintain the department's compliance program. A total of 10.5 positions were funded for the following: 2.0 for administrative work, 2.0 for chart review and provider audits, and 6.5 for a new transportation unit to move patients from state hospitals to community based settings.

Also reflected in staffing changes are increases in salaries and benefits costs due to cash-outs at the end of the calendar year offset by an increase in the vacancy factor (3.0 positions) caused by difficulty in recruiting and retaining treatment staff.

PROGRAM CHANGES

Program changes affecting the budget include a net increase of \$7.2 million in services and supplies due to the implementation of the Assertive Community Treatment (ACT) program (\$1.0 million); the new Therapeutic Behavioral Services (TBS) contracts (\$1.6 million); anticipated increases in the Institutes for Mental Health Disease (IMD) and Augmented Board and Care (ABC) contract services (\$2.6 million); increases in services for the Mentally Ill Offender Crime Prevention program (\$0.4 million); the start-up costs for the planned acquisition of a new client information system (\$1.5 million); inflation costs (\$0.2 million); and a net decrease in other services and supplies of approximately \$100,000.

The budgets for reimbursements were impacted by GASB 34, which required the reclassification of inter/intra departmental transactions. The department's overall impact was a decrease of \$3.3 million. This was dealt with in two ways: revenues increased \$1.5 million and other charges decreased \$1.8 million.

Also reflected in other charges is a decrease of \$1.2 million for reducing the state hospital beds to fund the new ACT program and to partially fund enhancements to the IMD and ABC programs as mentioned above. This decrease was partially offset by an increase of \$0.3 million to provide interim assistance to clients which should be reimbursed to the department once the clients become SSI eligible.

Changes in program revenues include increases of: \$9.7 million in realignment to fund operations and several capital projects, \$1.3 million in federal block grants to partially fund the increases in the ABC program, and \$2.6 million in the Early Periodic Screening Detection and Treatment (EPDST) program to fund the TBS program.

OTHER CHANGES

The equipment budget decreased by \$94,000 due to the elimination of remodeling projects and reduction in the number of vehicles and computer servers needed.

Transfers increased by \$227,735 due to a new agreement with the Department of Child Support to provide Crisis Residential treatment to children.

Operating transfers out increased \$4,235,500 due to capital projects overseen by the Architecture and Engineering department (ANE). The changes in capital projects include an increase in the Phoenix project (\$2,185,500), a decrease in the Gilbert project (\$50,000), and the addition of the building "H" project (\$2,100,000).

BEHAVIORAL HEALTH

GROUP: Human Services System
DEPARTMENT: Behavioral Health
FUND: General AAA MLH

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	39,715,479	37,545,967	40,500,044	1,882,807	42,382,851
Services and Supplies	54,800,337	53,556,188	54,152,368	6,588,395	60,740,763
Central Computer	218,281	218,281	550,342	-	550,342
Other Charges	6,155,423	5,698,592	5,699,592	(2,755,788)	2,943,804
Equipment	113,397	292,000	292,000	(94,000)	198,000
Transfers	1,780,310	2,234,684	2,234,684	227,735	2,462,419
Total Exp Authority	102,783,227	99,545,712	103,429,030	5,849,149	109,278,179
Less:					
Reimbursements	(6,167,097)	(7,502,542)	(7,502,542)	3,304,468	(4,198,074)
Total Appropriation	96,616,130	92,043,170	95,926,488	9,153,617	105,080,105
Operating Transfers Out	(1,624,000)	3,900,000	3,900,000	4,235,500	8,135,500
Total Requirements	94,992,130	95,943,170	99,826,488	13,389,117	113,215,605
Revenue					
Current Services	365,829	514,235	514,235	(224,569)	289,666
State, Fed or Gov't Aid	91,394,099	92,050,959	95,934,277	13,407,098	109,341,375
Other Revenue	1,389,449	1,535,223	1,535,223	206,588	1,741,811
Total Revenue	93,149,377	94,100,417	97,983,735	13,389,117	111,372,852
Local Cost	1,842,753	1,842,753	1,842,753	-	1,842,753
Budgeted Staffing		696.6	704.6	29.5	734.1

Total Changes in Board Approved Base Budget

Base Year

Salaries and Benefits 2,401,719 MOU and retirement increases.
456,983 7.0 positions for the Mentally Ill Offender Crime Reduction (MIOCR II) approved by the Board on August 14, 2001.
2,858,702

Services and Supplies 174,814 Inflation, risk management liabilities, EHAP.
421,366 Services for the Mentally Ill Offender Crime Reduction (MIOCR II), Board Item #057 approved on August 14, 2001.
596,180

Central Computer 332,061

Other Charges 1,000 Board Item #057 dated August 14, 2001 - MIOCR II (Passages) grant.

Revenue 2,908,594 Realignment.
879,349 Board Item #057 dated August 14, 2001 - MIOCR II (Passages) grant.
3,787,943

Mid Year

Salaries and Benefits 95,375 1.0 position - Chief Compliance Officer approved by the Board on February 5, 2002.

Revenue 95,375 Realignment.

Total Appropriation Change 3,883,318

Total Revenue Change 3,883,318

Total Local Cost Change -

Total 2001-02 Appropriation 95,943,170

Total 2001-02 Revenue 94,100,417

Total 2001-02 Local Cost 1,842,753

Total Base Budget Appropriation 99,826,488

Total Base Budget Revenue 97,983,735

Total Base Budget Local Cost 1,842,753

BEHAVIORAL HEALTH

Board Approved Changes to Base Budget

Salaries and Benefits	693,625	15.0 new positions.
	250,000	Factor for December cash-outs.
	814,808	Fund 10.5 positions that went unfunded.
	(225,000)	Approximate vacancy factor increase (3.0).
	349,374	7.0 positions for the West Valley Juvenile detention center.
	<u>1,882,807</u>	
Services and Supplies	5,197,141	\$1.6 million Therapeutic Behavioral Services contract; \$1 million Assertive Community Treatment program; \$2.6 million for expansion of Institutes for Mental Health Disease, Augmented Board and Care and children's contract services.
	1,500,000	Purchase of new client data system (includes start-up costs, training and personal computer equipment).
	(108,746)	Net change in services & supplies due to variety of line item increases and decreases (including \$94k reduction in Remote Pharmacy).
	<u>6,588,395</u>	
Other Charges	(1,200,000)	Planned reduction in the number of state hospital beds to allow implementation of the Augmented Board and Care program.
	(1,842,753)	The local cost offset was previously budgeted in reimbursements.
	286,965	Primarily due to an increase in interim assistance to clients. This should come back to the department once the clients become eligible for SSI.
	<u>(2,755,788)</u>	
Structures/Improvements	(27,000)	Remodeling projects are not required in 2002-03.
Equipment	(67,000)	Reduction in the need for additional vehicles and computer servers.
	<u>(94,000)</u>	
Transfers	227,735	New agreement with Department of Child Support for residential treatment and various small changes in agreements with other departments.
Reimbursements	1,060,068	Accounting treatment change. This is now reflected in revenue.
	1,842,753	Accounting treatment change. This is now reflected in other charges.
	401,647	Primarily due to GASB 34 changes. Several reimbursements are now reflected as revenue.
	<u>3,304,468</u>	
Total Appropriations	<u>9,153,617</u>	
Operating Transfers Out	4,235,500	Reduce Gilbert Street Electrical project - \$50,000, increase Phoenix project -\$511,500, the addition of the Building H project - \$2.1 million, and funds reimbursed by Architecture and Engineering department to Behavioral Health department in 2001-02 - \$1,674,000 (unspent funds related to the Phoenix project).
Total Requirements	<u>13,389,117</u>	
Revenues		
Current Services	<u>(224,569)</u>	Anticipated decrease in Patient Pay and Insurance.
State and Federal Aid	9,674,251	Realignment increase due to Vehicle License Fee 2001-02 growth and equity adjustments.
	1,288,097	Federal block grants.
	2,557,802	Increase in Early Periodic Screening Diagnostics and Treatment (EPSDT).
	(113,052)	Changes in Medi-Cal and Medicare Inpatient revenue.
	<u>13,407,098</u>	
Other Revenue	<u>206,588</u>	Net change in other revenues due to variety of line item increases and decreases.
Total Revenues	<u>13,389,117</u>	
Local Cost	<u>-</u>	

BEHAVIORAL HEALTH

BUDGET UNIT: ALCOHOL AND DRUG ABUSE SERVICES (AAA ADS)

I. GENERAL PROGRAM STATEMENT

The Department of Behavioral Health's Alcohol and Drug Abuse Services consist of comprehensive substance abuse prevention and treatment programs to county residents. Services are provided by 6 county operated clinics and 32 contracted organizations consisting of 28 community based non-profits, 2 profit methadone treatment providers, 1 city, and 1 county department.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	17,377,221	23,828,434	17,624,241	24,784,682
Total Sources	17,170,122	23,621,334	17,414,932	24,577,582
Local Cost	207,099	207,100	209,309	207,100
Budgeted Staffing		110.9		100.9
<u>Workload Indicators</u>				
Drug Abuse Prevention Hours	71,847	75,000	88,768	80,000
Residential Treatment Clients	2,265	2,421	2,496	2,800
Outpatient Treatment Clients	6,029	6,629	7,886	8,800
Methadone Treatment Clients	871	1,124	854	1,200

Significant variances between actual and budget for 2001-02 existed in salaries and benefits due to the difficulty in filling budgeted positions and high staff turnover. Variances in services and supplies existed because the expected treatment costs related to the Substance Abuse and Crime Prevention Act (SACPA) of 2000 did not materialize. These factors related directly to the decrease reflected in revenue.

The variances in equipment are the result of replacing perinatal vans used to transport patients and their children to clinics. Variance in miscellaneous revenue is due to increases in child-care services provided at the perinatal clinics.

Increases in workload indicators are due to the addition of SACPA services not reflected in the 2001-02 budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeting staffing decreased a net of 10.0 positions due to funding reductions made by the State Department of Alcohol and Drug Programs (ADP). These positions were vacant at June 30, 2002. Also reflected in staffing changes is the reclassification of 1.0 Fiscal Clerk I position to a Fiscal Clerk II due to the complexities of the duties assigned and MOU increases.

PROGRAM CHANGES

Services and supplies decreased by \$2.9 million. The contracts services line item was reduced by the \$4.2 million budgeted but not awarded to specific contracts. The actual 2002-03 reduction to existing contracts totals \$500,000 or 2.5 percent. Increases to the services and supplies include \$709,934 of cost that was previously budgeted as transfers, \$408,289 for drug testing in connection with SACPA, \$144,000 for the ADS share of the department's planned purchase of a new computer system, and \$45,241 due to miscellaneous changes.

The budget was impacted by GASB 34, which required the reclassification of inter/intra departmental transfers. Specifically, a net decrease of \$4.2 million in reimbursements and a decrease of \$0.7 million in transfers, corresponding offsetting charges are reflected in sources and services and supplies.

BEHAVIORAL HEALTH

Other changes in reimbursements include a decrease of \$134,488 for the Repeat Offender Preventive Program and a decrease of \$493,805 for an anticipated reduction in prior year carry over revenue.

Total sources increased by approximately \$1.0 million. The changes include a decrease of \$4.4 million due to the following: (1) decrease in the allocation from the state (\$1.0 million) and the corresponding State Medi-Cal match (\$1.0 million); (2) SACPA decreases in fees (\$1.0 million) and federal Medi-Cal revenue (\$1.2 million) since anticipated number of patients from the prior year budget did not materialize; and (3) decrease in Housing Urban Development (HUD) grant that expired (\$0.2 million). These decreases were offset by a \$4.2 million increase due to GASB 34 as mentioned earlier, an increase of \$1.0 million for anticipated increases in Alcohol and Drug treatment cost for the SACPA program, and an increase of \$0.2 million due to miscellaneous changes.

GROUP: Human Services System DEPARTMENT: Behavioral Health - Alcohol and Drug Abuse FUND: General AAA ADS			FUNCTION: Health & Sanitation ACTIVITY: Hospital Care		
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	3,936,615	5,378,057	5,715,365	(560,043)	5,155,322
Services and Supplies	19,393,167	24,287,562	24,314,627	(2,940,782)	21,373,845
Equipment	76,092	25,000	25,000	(25,000)	-
Transfers	1,352,460	1,529,438	1,529,438	(715,438)	814,000
Total Exp Authority	24,758,334	31,220,057	31,584,430	(4,241,263)	27,343,167
Less:					
Reimbursements	(7,134,093)	(7,391,623)	(7,391,623)	4,833,138	(2,558,485)
Total Appropriation	17,624,241	23,828,434	24,192,807	591,875	24,784,682
Revenue					
Fines & Forfeitures	650,000	650,000	650,000	(650,000)	-
Current Services	135,249	1,358,580	1,358,580	2,682,922	4,041,502
State, Fed or Gov't Aid	16,450,348	21,487,754	21,852,127	(5,414,251)	16,437,876
Other Revenue	179,335	125,000	125,000	-	125,000
Total Revenue	17,414,932	23,621,334	23,985,707	(3,381,329)	20,604,378
Operating Transfers In	-	-	-	3,973,204	3,973,204
Total Sources	17,414,932	23,621,334	23,985,707	591,875	24,577,582
Local Cost	209,309	207,100	207,100	-	207,100
Budgeted Staffing		110.9	110.9	(10.0)	100.9

Total Changes in Board Approved Base Budget

Salaries and Benefits	337,308	MOU and retirement increases.
Services and Supplies	27,065	Inflation, risk management liability, and EHAP.
Revenue	364,373	State and Federal funding from State Alcohol and Drug programs.
Total Appropriation Change	364,373	
Total Revenue Change	364,373	
Total Local Cost Change	-	
Total 2001-02 Appropriation	23,828,434	
Total 2001-02 Revenue	23,621,334	
Total 2001-02 Local Cost	207,100	
Total Base Budget Appropriation	24,192,807	
Total Base Budget Revenue	23,985,707	
Total Base Budget Local Cost	207,100	

BEHAVIORAL HEALTH

Board Approved Changes to Base Budget		
Salaries and Benefits	(560,043)	10.0 positions deleted to balance budget.
Services and Supplies	(4,248,246)	Decrease contracts due to reduction in Substance Abuse and Crime Prevention Act of 2000 and decrease state funding.
	709,934	Increase for Public Health programs previously budgeted as transfers.
	144,000	Department's share of new computer system.
	408,289	Increase for Substance Abuse and Crime Prevention Act of 2000 (SACPA) drug testing.
	45,241	All other increases/decreases in services.
	(2,940,782)	
Equipment	(25,000)	No vehicle purchases planned for 2002-03.
Transfers	(709,934)	Decrease due to Public Health programs now budgeted in services & supplies.
	(29,504)	Decrease in drug court.
	24,000	Increase of \$24,000 for Department of Behavioral Health Administrative charges.
	(715,438)	
Reimbursements	2,973,204	SACPA funds now budgeted as operating transfers in per GASB 34.
	3,130,000	CalWorks moved to revenue.
	520,000	Department of Child Support (DCS) moved to revenue.
	(130,000)	Driving under the influence (DUI) was previously budgeted as revenues.
	(650,000)	DUI fines were previously budgeted as revenue.
	(1,638,359)	Prior Year carryover was previously budgeted as revenue.
	134,488	Decreased in Repeat Offender Prevention Program (ROPP) grant (funds 1.5 Social Worker II positions at \$75,000).
	493,805	Decreased in prior year carryover.
	4,833,138	
Total Appropriations	591,875	
Revenue		
Fines	(650,000)	Decrease revenue now budgeted as a reimbursement.
Current Services	(1,017,580)	Decrease SACPA client fees since the number of patients didn't materialize.
	(130,000)	DUI monitoring fees now budgeted as reimbursement.
	3,130,000	CalWorks previously budgeted as reimbursement.
	520,000	DCS previously budgeted as reimbursement.
	180,502	Increase \$65,000 Child Adolescent Referral Services (CARS) payments and \$4,982 fees collected at county clinics, decrease in CalWorks \$39,480, and increase in DCS program \$150,000.
	2,682,922	
State and Federal Aid	(2,376,011)	Decrease in state general fund (SGF) allocation (\$1,186,760), SGF allocation to match Medi-Cal (\$1,189,251).
	(200,000)	Decrease in Housing Urban Development (HUD).
	(1,199,881)	Decrease anticipated Medi-Cal revenues due to lower than anticipated number of patients under the SACPA program.
	(1,638,359)	Prior year carryover now budgeted as reimbursement.
	(5,414,251)	
Total Revenues	(3,381,329)	
Operating Transfers In	3,973,204	SACPA funds previously budgeted as reimbursements (\$2,973,204) & anticipated increase in treatment costs \$1,000,000.
Total Sources	591,875	
Local Cost	-	

BEHAVIORAL HEALTH

BUDGET UNIT: SPECIAL PATIENT ACCOUNT (RMC MLH)

I. GENERAL PROGRAM STATEMENT

The Department of Behavioral Health established the special patient's account to monitor funds set aside for special purposes. Revenues from vending machines, donations, and Adopt-a-Duck are used for therapy supplies, poster contest awards, and other items. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	300	12,832	-	12,583
Total Revenue	2,313	2,500	1,251	1,000
Fund Balance		10,332		11,583

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Human Services System			FUNCTION: Health & Sanitation		
DEPARTMENT: Behavioral Health - Special Patient Account			ACTIVITY: Health Care		
FUND: Special Revenue RMC MLH					
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Services and Supplies	-	12,832	12,832	(249)	12,583
Total Appropriation	-	12,832	12,832	(249)	12,583
<u>Revenue</u>					
Other Revenue	1,251	2,500	2,500	(1,500)	1,000
Total Revenue	1,251	2,500	2,500	(1,500)	1,000
Fund Balance		10,332	10,332	1,251	11,583

Board Approved Changes to Base Budget

Services and Supplies	(750)	Decrease in training.
	501	Increase in special departmental expense.
	(249)	
Total Appropriations	(249)	
Revenue		
Other Revenue	(1,500)	Decrease in revenue to reflect decrease in services and supplies and utilization of fund balance.
Total Revenue	(1,500)	
Fund Balance	1,251	

OVERVIEW OF BUDGET

DEPARTMENT: CHILD SUPPORT SERVICES

DIRECTOR: CORY NELSEN

BUDGET UNIT: AAA DCS

I. GENERAL PROGRAM STATEMENT

The County Child Support Enforcement Program is governed by Title IV-D of the Federal Social Security Act, which was originally enacted in 1975. Federal regulations require that the program be administered at the state level by a single agency which, in turn, may contract with counties to conduct the enforcement program. Federal financial participation consists of payment of 66% of program costs and payment of graduated incentives to states for meeting program objectives. The balance of allowable county expenditures is reimbursed by the state. Basic program activities include locating absent parents, establishment of paternity, establishment of support orders pursuant to state guidelines, enforcement of support obligations, modification of support obligations when needed, and collection and distribution of support payments.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>
Total Appropriation	26,342,239	41,166,587	31,995,423	40,798,946
Total Revenue	26,342,215	41,166,587	31,914,757	40,798,946
Local Cost	24	-	80,666	-
Budgeted Staffing		702.8		649.7
<u>Workload Indicators</u>				
Collections	\$112,241,434	\$125,000,000	\$123,250,485	\$141,130,000
Open Cases	172,941	165,000	166,987	151,000
Cases Per Officer	797	760	732	583

The 2001-02 state budgeted allocation to Child Support Services represents spending authority based on caseload size rather than realistically attainable spending levels in the short term. The department's rate of program growth, while increasing, has been constricted by a combination of factors including limited training capacity, lengthy recruitment and hiring timeframes, and a shortage of personnel with the necessary experience for immediate promotion.

The local costs shown in "Actual 2001-02" reflect Internal Service Fund charges applied to the department after submission of year-end closing documentation. These costs are claimable to the Child Support Program and will be reimbursed through regular program funding sources.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

The net reduction of 53.1 budgeted positions from 2001-02 is the result of a combination of staffing additions and reductions, as well as changes in the method used to calculate both overtime and the vacancy factor. For 2002-03, overtime was not calculated as budgeted staffing positions, but was added in dollars to increase the overall salaries and benefits budget. This change over 2001-02 resulted in a reduction of 48.3 budgeted positions. The vacancy factor is undistributed and reflects a net reduction of 80.8 budgeted positions. Also, 1.0 Fiscal Clerk III position and 1.0 Deputy Chief of Child Support position have been eliminated. A mid-year board item (November 20, 2001, #074) increased budgeted positions by 47.0. There is also 78.0 authorized positions, funded only part of the year, increasing budgeted positions by 21.0 positions. In addition, 2.0 Investigative Technician positions as well as 8.0 extra help positions were authorized and funded for an increase of 10.0 budgeted positions. The net of these changes is a reduction of 53.1 budgeted positions.

CHILD SUPPORT SERVICES

It is expected that by the fourth quarter of the 2002-03 fiscal year the department will have additional office space in both the Victorville and San Bernardino areas and that all requested positions will be filled. The budgeted additional caseworkers, supervisors and support staff in 2002-03 are based on future caseload growth and the existing and pressing need to reduce individual caseload size. The Department of Child Support has the highest caseloads per caseworker in the state, impairing proper case management and program improvement.

Hiring and deploying staff is the highest priority of the department. Management has worked closely with Human Resources to reclassify unneeded positions, to create needed positions, to improve the process of recruiting and screening candidates and to streamline the hiring process. The department is now capable of hiring about 30 new staff per month but is in critical need of a training facility to conduct concurrent training classes for support officer trainees, new employees, and existing staff. Training and program improvement are the highest priorities of the state program and additional state funding has been provided for those purposes.

PROGRAM CHANGES

In 2001, following Board of Supervisors approval, the department issued an RFP for larger facilities in the Victorville area. Pursuant to that process, a vendor has been selected and a build-to-suit facility is in the design stage. The developer has indicated that the new building could be ready for occupancy in the first half of 2003. Costs associated with installation of the communications infrastructure and furniture and for staff relocation have been included in the 2002-03 budget.

The department is working with HSS Facilities and Services to develop RFPs for a training facility in the San Bernardino area, an expansion of space in the West End, and new space in the downtown San Bernardino area. Space needs are based on projected staffing levels necessary to achieve the level of case management and customer services mandated by state child support regulations.

For the past several years, the department has significantly under spent its budget allocation. State allocations based on caseload size have resulted in spending authority that has greatly exceeded the ability of the department to absorb. Now that conversion to the Star/Kids automated system and transition from the District Attorney's Office have been accomplished, the department is prepared to move ahead on staff development.

The state allocation for 2002-03 has been reduced because of declining state revenues. Nevertheless, the amount allocated by the state is sufficient for the department to continue its objectives of increasing staff and reducing caseloads per worker. Funding for increased staff in future years will be generated by the increased collections new staff will achieve.

GROUP: Human Services System DEPARTMENT: Child Support Services FUND: General AAA DCS			FUNCTION: Public Protection ACTIVITY: Child Support		
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	22,150,228	28,042,650	33,759,263	(5,046,489)	28,712,774
Services and Supplies	6,820,311	9,968,384	10,066,422	(1,529,484)	8,536,938
Central Computer	682,760	682,760	481,047	-	481,047
Equipment	164,740	228,000	228,000	192,000	420,000
Transfers	2,177,385	2,244,793	2,244,793	403,394	2,648,187
Total Appropriation	31,995,423	41,166,587	46,779,525	(5,980,579)	40,798,946
<u>Revenue</u>					
State, Fed or Gov't Aid	31,914,757	41,166,587	46,779,525	(5,980,579)	40,798,946
Total Revenue	31,914,757	41,166,587	46,779,525	(5,980,579)	40,798,946
Local Cost	80,666	-	-	-	-
Budgeted Staffing		702.8	787.0	(137.3)	649.7

CHILD SUPPORT SERVICES

Total Changes in Board Approved Base Budget

Salaries and Benefits	<u>5,716,613</u>	MOU, retirement increases, and mid-year Board Item #074 (November 20, 2001).
Services and Supplies	<u>98,038</u>	Inflation, risk management liabilities, and EHAP.
Central Computer	<u>(201,713)</u>	
Revenue	<u>5,612,938</u>	Revenue provided by state and federal funding, not local county costs.
Total Appropriation Change	5,612,938	
Total Revenue Change	5,612,938	
Total Local Cost Change	-	
Total 2001-02 Appropriation	41,166,587	
Total 2001-02 Revenue	41,166,587	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	46,779,525	
Total Base Budget Revenue	46,779,525	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget

Salaries and Benefits	<u>(5,046,489)</u>	Increased vacancy factor to approximately 14%.
	<u>(5,046,489)</u>	
Services and Supplies	196,644	Budgeted increase in ISD costs based on 2001-02 actual expenditures.
	531,277	Budgeted increase in equipment and equipment maintenance based on projected need.
	(124,721)	Decrease in computer software costs based on department anticipated need.
	200,000	Increase in utilities due to after-hours and overtime costs for lights and HVAC per negotiated lease agreement.
	225,200	Postage increase based on 6% inflation and 15% estimated increase in usage.
	(257,149)	Reduction in temporary help services to comply with county policy on extra help.
	(267,274)	Reduction in advertising costs per department changes in public outreach.
	(2,207,280)	Decrease in other professional services based on 2001-02 actuals.
	130,000	Increase in building maintenance and security, based on 2001-02 actuals.
	28,560	Increase in other travel related to increase in training classes for all staff.
	15,259	Changes in other categories as determined by 2001-02 actuals and inflation.
	<u>(1,529,484)</u>	
Equipment	<u>192,000</u>	New computer equipment for Victorville and training facility as well as copiers.
Transfers	<u>403,394</u>	Human Resources (\$191,300); Real Estate Services (\$2,330,705); Human Services System (\$126,182).
Total Appropriations	<u>(5,980,579)</u>	
Revenue		
State and Federal Aid	<u>(5,980,579)</u>	Revenue is based on expenditures.
	<u>(5,980,579)</u>	
Total Revenue	<u>(5,980,579)</u>	
Local Cost	<u>-</u>	

OVERVIEW OF BUDGET

DEPARTMENT: HEALTH CARE COSTS
BUDGET UNIT: AAA HCC

I. GENERAL PROGRAM STATEMENT

This budget unit represents the costs of health care related programs for the county general fund. Health care related transactions represented by this budget unit include SB 855, GME, SB 1255 indigent health programs, and the county's general usage of the Tobacco Master Settlement Agreement (MSA) funds.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	148,766,669	178,401,403	170,638,249	135,600,146
Total Revenues	130,570,907	159,300,000	151,094,038	117,900,146
Local Cost	18,195,762	19,101,403	19,544,211	17,700,000
Budgeted Staffing		4.0		4.0

Variances between budget and actual in 2001-02 existed in salaries and benefits as well as services and supplies as a result of unexpected vacancies in three of the four positions funded in this budget unit. Other charges include transfers of vehicle license fee receipts for realignment out to trust and payments to the state for SB855/1255 disproportionate share hospital programs. The level of SB855/1255 participation is unknown at the beginning of the year and as a result significant variance occurred. All expenses in the other charges category are offset by an equivalent amount of current services and state aid revenue, so any variance has no impact on local cost. Operating transfers out represent general fund and realignment support of the ARMC lease payments and two one-time financing issues (described below). As a result of greater ARMC support of their lease payments and an increased reimbursement rate from the state, operating transfers out were significantly reduced. Partially offsetting this reduction was a one-time operating transfer from this budget to a Capital Improvement Program (CIP) fund related to the Colton MOU in recognition of the fact that anticipated revenues from the MOU are unlikely to be received. Additionally offsetting the savings above is a recapture of realignment revenue that effectively was transferred to the general fund as a result of prior year encumbrance cancellations within HSS. A transfer back to the realignment fund was completed to return those funds.

The three variances in operating transfers out, described above, resulted in the Health Care Costs budget coming in over budget. Additional costs due to the Colton MOU of \$2.70 million, plus costs of \$1.68 million due to the realignment recapture were offset by savings of \$3.94 million of ARMC lease savings to net an over budget amount of \$0.44 million.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Due to an accounting change, vehicle license fees will no longer pass through this budget. As a result, other charges have decreased substantially. Additionally, the health maintenance of effort payment of \$4.3 million, which was previously shown in the other charges category has now been moved to operating transfers out. Other charges now represent only the SB855/1255 programs. Transfers have increased slightly to reflect higher payments to other departments as a result of MOU increases. Due to an accounting change, reimbursements have been eliminated and will now be reflected in realignment revenue.

Operating transfers out have decreased slightly as a result of a number of changes, including: reduced payments supporting the ARMC lease due to greater hospital support of these costs, lower total ARMC lease payments, the end of the subvention to the medical center associated with fee for service revenue being lower than estimated at the time of the initial lease payment financing plan, an accounting change to include the \$4.3 million health maintenance of effort payment mentioned above, and the inclusion of a transfer to the Financial Administration budget to fund a contribution of \$82,599 to the ARMC lease payment reserve.

HEALTH CARE COSTS

Revenues have also declined significantly as a result of the elimination of vehicle license fees passing through this budget. Realignment revenue has increased due to the accounting change (mentioned previously) which re-categorized all reimbursements in this budget as realignment revenues.

GROUP: Human Services System			FUNCTION: Health & Sanitation		
DEPARTMENT: Health Care Costs			ACTIVITY: Hospital Care		
FUND: General AAA HCC					
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	237,856	356,174	377,550	30,633	408,183
Services and Supplies	22,273	71,933	73,063	-	73,063
Other Charges	150,768,956	163,616,679	163,616,679	(53,616,679)	110,000,000
Transfers	67,538	65,676	65,676	5,626	71,302
Total Exp Authority	151,096,623	164,110,462	164,132,968	(53,580,420)	110,552,548
Less:					
Reimbursements	-	(10,930,554)	(10,930,554)	10,930,554	-
Total Appropriation	151,096,623	153,179,908	153,202,414	(42,649,866)	110,552,548
Operating Transfer Out	19,541,626	25,221,495	23,820,092	1,227,506	25,047,598
Total Requirements	170,638,249	178,401,403	177,022,506	(41,422,360)	135,600,146
Revenue					
Current Services	87,673,864	110,000,000	110,000,000	-	110,000,000
State, Fed or Gov't Aid	58,778,413	49,300,000	49,300,000	(49,300,000)	-
Realignment	4,641,761	-	22,506	7,877,640	7,900,146
Total Revenue	151,094,038	159,300,000	159,322,506	(41,422,360)	117,900,146
Local Cost	19,544,211	19,101,403	17,700,000	-	17,700,000
Budgeted Staffing		4.0	4.0		4.0

Total Changes in Board Approved Base Budget		
Salaries and Benefits	21,376	MOU costs and retirement.
Services and Supplies	1,130	Inflation, EHAP, and risk management liabilities.
Operating Transfers Out	(1,401,403)	Reduced ARMC lease payments.
Revenue		
Realignment	22,506	Increased realignment transfer to cover higher salaries and benefits, services and supplies costs.
Total Appropriation Change	(1,378,897)	
Total Revenue Change	22,506	
Total Local Cost Change	(1,401,403)	
Total 2001-02 Appropriation	178,401,403	
Total 2001-02 Revenue	159,300,000	
Total 2001-02 Local Cost	19,101,403	
Total Base Budget Appropriation	177,022,506	
Total Base Budget Revenue	159,322,506	
Total Base Budget Local Cost	17,700,000	

HEALTH CARE COSTS

Board Approved Changes to Base Budget		
Salaries and Benefits	30,633	Higher salaries as a result of higher steps/potential higher entry step of deputy position.
	<u>30,633</u>	
Other Charges	(49,300,000)	Due to an accounting change, realignment VLF no longer passes through this budget.
	<u>(4,316,679)</u>	Accounting change - moved to operating transfers out.
	<u>(53,616,679)</u>	
Transfers	5,626	Higher costs for CAO/HSS support staff time.
Reimbursements	<u>10,930,554</u>	Due to an accounting change, this is now shown below as operating transfers out.
Total Appropriations	<u>(42,649,866)</u>	
Operating Transfers Out	(1,438,677)	Reduced due to lower lease costs and greater ARMC ability to pay their own lease costs.
	<u>(1,733,095)</u>	Reduced subvention to ARMC due to increased ARMC fee for service revenues.
	82,599	Transfer to FAD to finance ARMC lease reserve contribution per financing plan.
	<u>4,316,679</u>	Accounting change - moved from other charges.
	<u>1,227,506</u>	
Total Requirements	<u>(41,422,360)</u>	
Revenue		
State and Federal Aid	<u>(49,300,000)</u>	Due to an accounting change, realignment VLF no longer passes through this budget.
Realignment	10,930,554	Accounting change (see reimbursements above).
	<u>(1,438,677)</u>	Less realignment due to reduced transfers out to lease fund (see op trans out above).
	<u>(1,733,095)</u>	Less realignment due to reduced subvention to ARMC (see op trans out above).
	82,599	Per ARMC lease payment plan, these funds are being brought in to fund lease reserve.
	<u>36,259</u>	Increased realignment in due to higher salary/transfer costs.
	<u>7,877,640</u>	
Total Revenue	<u>(41,422,360)</u>	
Local Cost	<u>-</u>	

OVERVIEW OF BUDGET

DEPARTMENT: HUMAN SERVICES SYSTEM
ASSISTANT COUNTY ADMINISTRATOR: CAROL ANSELM

The Human Services System (HSS) is composed of eight county departments: Behavioral Health, Public Health, Children's Services, Transitional Assistance, Aging and Adult Services, Preschool Services, Child Support Services, and Veterans Affairs; and three subdivisions: HSS Management Services, HSS Information Technology and Support, and HSS Performance Education Resource Center (PERC). Children's Services, Transitional Assistance, Adult Services, the CalWORKs-funded portion of Jobs and Employment Services, and all HSS subdivisions are included in the HSS administrative claim process. The purpose of the claim process is to provide the county with the means for determining the costs applicable to each of the numerous welfare programs. This cost determination is necessary to satisfy federal and state reporting and funding requirements, and to determine appropriate federal and state financial reimbursement to the county for each of the welfare programs. Subsistence payments and aid to indigents are either direct payments to welfare recipients or payments to organizations that provide service to the welfare recipients. The HSS Assistant County Administrator is responsible for the following budget units that encompass several HSS departments: Administrative Claim, Subsistence Payments, and Aid to Indigents.

	2002-03			
	Appropriation	Revenue	Local Cost	Staffing
Administrative Claim	331,489,425	319,725,182	11,764,243	4,409.1
Subsistence Payments	420,327,685	399,251,194	21,076,491	0.0
Aid to Indigents	1,614,343	269,772	1,344,571	0.0
TOTAL	753,431,453	719,246,148	34,185,305	4,409.1

HUMAN SERVICES SYSTEM

BUDGET UNIT: ADMINISTRATIVE CLAIM (AAA DPA)

I. GENERAL PROGRAM STATEMENT

This budget unit represents the administrative claim made by the county for social services programs under applicable mandatory federal and state regulations. These social services programs are funded from federal, state, and/or local sources. The local share of these programs are funded by Social Services Realignment Sales Tax Revenue and local cost. Included are Transitional Assistance Department (TAD), Department of Children's Services (DCS), Department of Aging and Adult Services (DAAS), CalWORKs funded programs of the Jobs & Employment Services Department (JESD), the Performance, Education Resource Center (PERC), and the Administrative Support functions provided by HSS Administration (HSSA).

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	271,532,933	316,899,035	296,649,933	331,489,425
Total Revenue	260,092,476	303,900,688	283,507,186	319,725,182
Local Cost	11,440,457	12,998,347	13,142,747	11,764,243
Budgeted Staffing		4,400.6		4,409.1
<u>Workload Indicators</u>				
TAD Average Monthly Caseload	157,000	184,000	170,768	172,000
DCS Referrals - Annual	60,490	61,475	63,645	62,105
DCS Average Monthly Caseload	8,347	8,636	7,945	8,642
IHSS Average Monthly Caseload	10,102	11,459	12,449	13,523

Costs for salary and benefits were \$17.4 million less than budgeted. Much of this can be attributed to the difficulty each department has in hiring and retaining staff. During 2001-02 vacancies existed for many HSS departments. Major changes to salary and benefit costs include:

- Actual FTEs for HSS Administration were 596, compared to 623 budgeted
- Actual FTEs for TAD were 1,758, compared to 1,970 budgeted
- Actual FTEs for JESD were 733, compared to 770 budgeted
- Actual FTEs for DCS were 855, compared to 879 budgeted

Costs for services and supplies were \$3.4 million less than budgeted. Services and supplies are directly related to staffing levels. Because HSS departments were not fully staffed during 2001-02 they did not realize their budgeted levels.

Costs for software, data equipment, associated services and maintenance planned by HSS Information & Technology Support Division (ITSD) were \$1.8 million less than 2001-02 budget. Much of this can be attributed to the continuing useful life of infrastructure implemented in the last few years, attaining a near 1-to-1 computer to employee ratio (less need to procure large lots of new personal computers and associated items), and economies realized by Information Services Department when bidding consolidated maintenance agreements for computer maintenance. Major changes to data costs include a \$572,000 decrease in computer software, and \$1.2 million decrease in systems development charges.

Costs for program contracts, public assistance, other support and care, and Intra Fund transfers to other county departments were \$5.8 million less than 2001-02 budget. Much of this can be attributed to not realizing contracted totals during the fiscal year and reduced demand for services. Major changes include: \$750,000 decrease in JESD Program Contracts, \$1 million decrease in CalWORKs Community contracts, \$550,000 decrease in IHSS Provider Payments, and \$3.5 million unspent on juvenile dependency court facility.

The overage in local cost is due to over expended state allocations in Child Welfare Services, Adoptions, and Licensing programs. These costs may be reimbursed by the State in the future.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

Departments included in the Administrative Claim budget unit are summarized as follows:

HUMAN SERVICES SYSTEM

ADMINISTRATIVE CLAIM 2002-03 BUDGET (AAA DPA)

Transitional Assistance Department	Appropriation	Revenue	Local Share	Staffing
CalWorks - Eligibility	37,858,126	34,503,876	3,274,250	670.0
Food Stamps	32,817,843	26,232,104	6,585,739	450.0
CalWorks - Welfare to Work (includes JESD)	47,877,652	47,877,652	-	669.0
Medi-Cal	41,330,321	41,330,321	-	600.0
Foster Care Administration	4,550,899	3,868,264	482,635	59.0
Child Care Administration	10,288,800	10,275,647	13,153	145.0
CalWorks - Mental Health	6,463,668	6,463,668	-	-
Cal-Learn	2,043,355	2,043,355	-	24.6
C-IV Consortium Funding	1,510,298	1,510,298	-	16.0
CalWorks - Incentive Funds	21,772,069	21,772,069	-	131.0
General Relief Administration	490,267	-	490,267	5.0
Other Programs	3,007,932	2,563,265	94,667	-
Total	210,011,230	198,440,519	10,940,711	2,769.6
Department of Children's Services	Appropriation	Revenue	Local Share	Staffing
Child Welfare Services	69,491,887	60,013,886	9,005,191	863.1
Promoting Safe and Stable Families	2,107,972	2,107,972	-	-
Foster Training and Recruitment	192,070	192,070	-	2.0
Licensing	948,742	948,742	-	-
Support and Therapeutic Options Program	799,857	559,900	239,957	-
Adoptions	3,798,883	3,798,883	-	47.5
ILP	2,811,605	2,811,605	-	4.0
Other Programs	352,921	352,921	-	4.4
Total	80,503,937	70,785,979	9,245,148	921.0
Aging and Adult Services	Appropriation	Revenue	Local Share	Staffing
In-Home Supportive Services	10,897,538	8,695,073	2,202,465	164.2
Adult Protective Services	4,828,983	4,605,086	223,897	72.8
IHSS Provider Payments	20,312,598	-	20,312,598	-
Other Programs	269,349	269,349	-	4.1
Total	36,308,468	13,569,508	22,738,960	241.0
Administration				Staffing
				477.5
Non Revenue Generating Costs	Appropriation	Revenue	Local Share	Staffing
PERC Training Expense	150,000	-	150,000	
PERC Ethics Training	195,000	-	195,000	
CIP - Juvenile Dependency Court Bldg.	3,638,293	-	3,638,293	
LLUMC - Child Assess Center	140,000	-	140,000	
Other	542,497	-	542,497	
Total	4,665,790	-	4,665,790	-
Social Services Realignment Sales Tax		35,826,366	(35,826,366)	
Grand Total Administrative Budget	331,489,425	318,622,372	11,764,243	4,409.1

In aggregate, the Administrative Claim Budget Unit requires a net additional local share of \$1,840,050. No additional general fund local cost will be required, as this amount will be provided from the Social Services Realignment Sales Tax Revenue Trust. Social Services Realignment Sales Tax Revenue Trust was created during the State Tax Realignment process to offset local cost, and in general, is limited to use for designated social services programs. All HSS programs are state and/or federal mandates and county funding is either mandated as a percentage of total program costs or as a maintenance of effort.

This budget was developed based on estimated funding allocations. Actual allocations will not be known until the state budget process is complete. Any necessary adjustments will be submitted to the Board of Supervisors as a mid-year adjustment to the final budget.

HUMAN SERVICES SYSTEM

Changes to the Administrative budget by department are discussed as follows:

TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)

General Program Statement

TAD is responsible for the administration of the financial support programs that assist the needy with basic services. The primary services provided include: Transitional Assistance to Needy Families (TANF), Food Stamps, Medi-Cal, Child Care, and General Assistance.

All programs are funded by a combination of federal, state, and county dollars, with the exception of the general assistance program, which is funded solely by the county. The goals of the Transitional Assistance Department are to meet the basic needs of families and individuals while working with them to attain self-sufficiency, and to promote work and personal responsibility.

Staffing Changes

TAD staffing changes will result in a net decrease of 37.0 budgeted positions. This decrease includes a reduction of 52.5 budgeted FTE because of the termination of temporary Public Service Employees hired to work with the Welfare Data Tracking Information Program (WDTIP) which will be completed in October 2002, an increase of 17.0 budgeted FTE to remedy the Food Stamp Error Rate sanction, and a net decrease of 1.5 budgeted FTE for various other program changes. Not reflected in staffing changes above is the shift of 42.3 FTE Auditing and Program Development staff from TAD to HSS Administration.

JOBS AND EMPLOYMENT SERVICES DEPARTMENT (JESD)

General Program Statement

JESD provides CalWORKS – Welfare To Work Program services to participants per a Memorandum of Understanding with TAD. Costs of this program are included in the TAD portion of the Administrative Claim Budget. Qualified participants are assisted by providing remedial and/or basic education, vocational or on-the-job training to prepare participants to enter the job market. Participants receive supplemental funding for ancillary, childcare, and transportation costs during their active participation in the program. Failure to comply with program requirements results in loss or reduction of the participants' TANF subsistence payments.

Staffing Changes

JESD staffing changes will result in a net decrease of 94.5 budgeted positions because of anticipated decrease in availability of CalWORKS funding. It should be noted that only 44.5 FTE are regular staff. The cost of some supportive services will be shifted to the Workforce Investment Act (SAC JOB) funding available to JESD. The net decrease of \$5.9 million results in no change to Local Cost.

Program Changes

Anticipated decrease in availability of CalWORKS funding necessitated the planned reduction of current staffing levels and some supportive services provided to participants. The cost of some supportive services will be shifted to the Workforce Investment Act (SAC JOB) funding available to JESD. The net decrease of \$5.9 million results in no change to Local Cost.

DEPARTMENT OF CHILDREN'S SERVICES (DCS)

General Program Statement

DCS is a collection of programs aimed at reducing the occurrence of child abuse and neglect in San Bernardino County. The primary goal of these programs is maintaining families whenever possible. When not possible, the secondary goal is to provide the best permanent plan for the child removed from his or her caretaker.

To accomplish the mission of DCS, a wide variety of services are offered. Child Protective Services is the program with the highest visibility, with the goal of prevention of abuse to minors and the protection of those abused. Adoptions, family preservation, family support, and foster home licensing are the primary support programs to Child Protective Services.

HUMAN SERVICES SYSTEM

Staffing Changes

DCS staffing changes will result in a net increase of 100.0 budgeted positions made possible by increased state allocation for Child Welfare Services. This will allow the department to meet increased caseload and additional State mandated case management requirements. The majority of the increase is a result of mid-year actions already approved by the Board of Supervisors and full-year funding of positions previously approved. Not reflected in staffing changes above is the shift of 3.0 budgeted Program Development staff from DCS to HSS Administration.

Program Changes

Child Welfare Services Programs – To allow the department to fully utilize an estimated increase in allocation of \$6.8 million, for a total of \$69.2 million required an additional \$368,038 county share-of-cost. This county share will maximize available Child Welfare Services funding allowing for the addition of 45.4 budgeted staffing positions to meet increased demands on Child Welfare Services. The budgeted staffing also includes positions for administrative support.

DEPARTMENT OF AGING AND ADULT SERVICES (DAAS)

General Program Statement

The Department of Aging and Adult Services (DAAS) serves as the area agency on aging for this county under the provisions of federal law, which makes funds available to senior citizen programs. Area agencies on aging provide leadership for defining objectives, establishing priorities, and developing a system to deliver services to the elderly. DAAS has a separate consolidated budget for the state and federally funded aging programs, which is presented in its own section under Aging Programs. DAAS is also responsible for the In-Home Supportive Services and the Adult Protective Services programs, which are both budgeted in the Administrative Claim budget.

The In-Home Supportive Services Program provides personal and domestic services for aged, disabled and blind persons enabling them to remain in their own homes rather than being placed in institutions. The program is operated by the use of the individual provider mode, which is paid directly to the provider by the state. The state then invoices the county for its portion of the individual provider costs. In addition, the county incurs expenses for supervision and administration of the program. These expenses are reflected in the HSS Administrative Claim budget unit. The federal share represents Medicaid dollars made available through participation in the Personal Care Services Program (PCSP).

The Adult Protective Services Program investigates and resolves reports on elder and dependent adult abuse. The program provides a wide variety of services in resolving and preventing exploitation or neglect. The services include the investigation of issues, developing a service plan, counseling, referring to other community resources including the IHSS program, monitoring the progress of the client, and following up with the client.

Staffing Changes

DAAS staffing changes total a net increase of 0.5 budgeted positions. Not reflected is a shift of 2.0 budgeted support staff from DAAS to HSS Administration.

Program Changes

In Home Supportive Services Programs - \$497,875 increase of county share-of-cost was required for the In Home Supportive Services-Individual Provider costs. This program is essentially an entitlement program that provides personal and domestic services for aged, blind and disabled persons, enabling them to remain in their homes rather than be institutionalized. The additional local funding is necessary due to projected caseload growth in 2002-03 and the required county share of the IHSS Public Authority administrative costs.

Aging Programs - A temporary one-time shift of Local County Cost in the amount of \$974,137 was required to offset the estimated Local Cost need of Title III/VII Aging Programs. Realignment of staff, stagnation of funding streams and the need to fund service contracts at current levels has contributed to the need for local funding to supplement traditional funding. DAAS will be examining its staffing levels carefully in the coming year and make the necessary adjustments in order to stay within existing funding allocations. Local funding has been shifted from the Administrative Claim budget and will be replaced by Social Services Realignment Sales Tax Revenue.

HUMAN SERVICES SYSTEM

ADMINISTRATION AND SUPPORT DIVISIONS

General Program Statement

HSS Administration and Support Divisions provide general administrative oversight and support functions to all departments included in the Administrative Claim. Support services are also provided to other HSS departments for purposes of continuity and economy of scale. Such services include budget analysis and coordination, facilities support, contract services support, agenda item coordination, special projects, auditing services, information technology and support, training, program legislation and research, and personnel services. Costs for these divisions are allocated to departments included in the Administrative Claim budget and/or charged directly to departments not included.

Staffing Changes

HSS Administration staffing changes total a net increase of 39.5 budgeted positions. Centralization of HSS administrative support services provided to HSS departments and the ensuing organizational changes have resulted in the need to increase support staff in this budget unit. The majority of the increase is a result of mid-year actions already approved by the Board of Supervisors. Associated costs will be significantly offset by charges that will be made to those departments and are reflected in reimbursement accounts. This total includes:

- Auditing Division – net increase of 20.0 budgeted positions. An increase in HSS Auditing staff is necessary to perform expanded centralized billing function for the CalWORKs Child Care program in order to transition another 9,000 cases to Auditing. It has recently been decided that relocating these staff to TAD offices will better serve the program. This move will be complete by June 30, 2002.
- Buildings and Finance Division – net increase of 2.5 budgeted positions. An increase in HSS Central Warehouse staff is due to increased workload in closed files as a result of the Welfare Data Tracking Information Project. This also includes an increase to contracts staff due to integration of Health Care contracts under HSS.
- Information Technology and Support Division (ITSD) – net increase of 26.0 budgeted positions. This includes the 13.0 Automated Systems Technicians transferred from DCS. Also includes a transfer of 11.0 positions for the C-IV automation project which will now be cost centered in ITSD (100% reimbursed by CIV State funding). Furthermore, 2.0 FTEs have been added to provide increased services to HSS departments and to fully implement the County's IT prototype model introduced in 2001-02.
- PERC – net decrease of 3.0 budgeted positions. This reflects the removal of PSE positions.
- Program Legislation and Research Division – net increase of 4.3 budgeted positions. Additional staffing is required due to the expansion of State/Federal funded programs, expansion of the number of HSS departments and the need to integrate services through the HSS Integration Initiative Project.
- Program Integrity Division – net increase of 2.7 budgeted positions.
- HSS Personnel – net decrease of 1.0 budgeted position. This reflects the removal of a PSE position.
- Administration – net decrease of 12.0 budgeted positions. This reduction reflects the removal of 12.0 Children and Families Commission positions from the staffing count in DPA budget.

Not reflected in staffing changes above is the shift of staff to Auditing and Program Development from TAD to HSS Administration and the shift of Automated Systems Technicians and Program Development staff from DCS to HSS Administration.

HUMAN SERVICES SYSTEM

GROUP: Human Services System
DEPARTMENT: HSS Administration
FUND: General AAA DPA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	179,015,434	192,690,783	213,318,031	(8,842,507)	204,475,524
Services and Supplies	36,483,956	39,474,331	40,804,680	(2,227,190)	38,577,490
Central Computer	3,165,892	3,153,318	3,597,860	-	3,597,860
Other Charges	41,709,969	39,416,934	41,554,524	3,817,780	45,372,304
Equipment	4,679,196	5,480,434	5,480,434	(747,707)	4,732,727
Transfers	32,067,127	38,177,071	39,540,603	(7,076,219)	32,464,384
Total Exp Authority	297,121,574	318,392,871	344,296,132	(15,075,843)	329,220,289
Less:					
Reimbursements	(762,708)	(1,493,836)	(1,493,836)	124,679	(1,369,157)
Total Appropriation	296,358,866	316,899,035	342,802,296	(14,951,164)	327,851,132
Operating Transfers Out	291,067	-	-	3,638,293	3,638,293
Total Requirements	296,649,933	316,899,035	342,802,296	(11,312,871)	331,489,425
Revenue					
Fines & Forfeitures	18,874	-	-	-	-
Taxes	50,326	-	-	-	-
Current Services	827,474	414,365	414,365	29,635	444,000
State, Fed or Gov't Aid	282,251,475	303,306,323	329,469,551	(10,513,369)	318,956,182
Other Revenue	351,019	180,000	180,000	145,000	325,000
Other Financing Sources	8,018	-	-	-	-
Total Revenue	283,507,186	303,900,688	330,063,916	(10,338,734)	319,725,182
Local Cost	13,142,747	12,998,347	12,738,380	(974,137)	11,764,243
Budgeted Staffing		4,400.6	4,578.6	(169.5)	4,409.1

Total Changes in Board Approved Base Budget

Base Year		
Salaries and Benefits	649,230	Full year funding.
	7,799,004	Mid year Board increase - Board Item November 20, 2001.
	9,999,114	MOU increases.
	1,875,510	Retirement increases.
	<u>20,322,858</u>	
Services and Supplies	577,807	Inflation.
	(151,290)	Risk management liabilities.
	28,212	EHAP.
	875,620	2420 one-time shift.
	<u>1,330,349</u>	
Central Computer	<u>444,542</u>	
Other Charges	<u>2,137,590</u>	Mid year Board increase, Board Item November 20, 2001.
Transfers	<u>1,363,532</u>	Mid year Board increase, Board Item November 20, 2001.
Revenue	<u>25,858,838</u>	2% budget reduction.
Mid Year		
Salaries and Benefits	<u>304,390</u>	PERC reorganization - approved by the Board on March 26, 2002. No additional FTE's.
Revenue	<u>304,390</u>	
Total Appropriation Change	25,903,261	
Total Revenue Change	26,163,228	
Total Local Cost Change	(259,967)	
Total 2001-02 Appropriation	316,899,035	
Total 2001-02 Revenue	303,900,688	
Total 2001-02 Local Cost	12,998,347	
Total Base Budget Appropriation	342,802,296	
Total Base Budget Revenue	330,063,916	
Total Base Budget Local Cost	12,738,380	

HUMAN SERVICES SYSTEM

Board Approved Changes to Base Budget

Salaries and Benefits	Total	
Total TAD	(1,331,436)	Net Changes to Transitional Assistance Department.
Total Fraud	166,199	Net Changes to Program Integrity Division.
Total JESD	(895,405)	Net Changes to Jobs and Employment Services.
Total DCS	(702,851)	Net Changes to Department of Childrens Services.
Total DAAS	(145,276)	Net Changes to Department of Aging and Adult Services.
Total Admin	1,473,644	Net Changes to HSS Administrative Divisions.
	(7,407,382)	Vacancy factor.
	<u>(8,842,507)</u>	
Services and Supplies	(408,000)	Reduction in computer hardware purchases.
	(960,215)	Reduction in inventoriable equipment.
	(374,396)	Reduction in non-inventoriable equipment.
	598,446	Increase in utility costs - some utilities to be paid separate from lease.
	(248,944)	Reduction in vehicle liability due to rate structure change.
	307,285	Increase in presort and packaging, courier and printing costs.
	(611,383)	Reduction in temporary help services.
	1,627,855	Increase in COWCAP rate.
	(367,877)	Reduction in distributed DP Charges.
	(1,250,253)	Reduction in system development charges.
	461,228	Increase of DP maintenance from ITSD.
	438,811	Increase due to Real Estate Services agent costs shift.
	(903,920)	Reduction in mileage reimbursement.
	(535,827)	Overall reduction in other services and supplies.
	<u>(2,227,190)</u>	
Other Charges	(500,000)	Decrease in Gain - Ancillary.
	(1,343,262)	Decrease in Gain - Programs.
	4,174,975	Increase in DCS Direct to Program and Public Assistance.
	380,750	Increase in transportation of children.
	(92,082)	Decrease in other support and care.
	1,175,010	Increase in IHSS provider payments.
	22,389	Overall increase to other charges.
	<u>3,817,780</u>	
Equipment	<u>(747,707)</u>	Decrease in copier purchases and lease purchase equipment.
Transfers	<u>(7,076,219)</u>	Decrease due to transfers budgeted in 2001-02 now being budgeted as 200 & 300.
Reimbursements	<u>124,679</u>	Increase due to reimbursements reported in 2001-02 being budgeted as revenue in 2002-03.
Total Appropriations	<u>(14,951,164)</u>	
Operating Transfers Out	3,638,293	Budgeted as a transfer in 2002-03.
Total Requirements	<u>(11,312,871)</u>	
Revenue		
Current Services	<u>29,635</u>	Increase in health services fees.
State and Federal Aid	<u>(10,513,369)</u>	Decrease due to reduction of program costs.
Other Revenues	<u>145,000</u>	Some reimbursements budgeted last fiscal year are budgeted as revenue this fiscal year.
Total Revenue	<u>(10,338,734)</u>	
Local Cost	<u>(974,137)</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: SUBSISTENCE PAYMENTS SUMMARY - PUBLIC ASSISTANCE (AAA - DVC, ETP, OCC; AAB - ATC, BHI, CAP, CAS, FGR, KIN, SED, UPP)

	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>
<u>APPROPRIATIONS</u>				
Public Assistance	383,723,725	404,608,512	410,605,410	420,327,685
TOTAL APPROP	383,723,725	404,608,512	410,605,410	420,327,685
<u>SOURCES</u>				
State & Federal	361,071,830	383,502,661	389,634,627	399,251,194
TOTAL SOURCES	361,071,830	383,502,661	389,634,627	399,251,194
Local Cost	22,651,895	21,105,851	20,970,783	21,076,491

BUDGET UNIT: DOMESTIC VIOLENCE/CHILD ABUSE (AAA DVC)

I. GENERAL PROGRAM STATEMENT

This budget unit provides for a number of contracts with agencies to ensure temporary shelter, food, transportation, emergency services, and treatment/counseling for adults and children who are victims of domestic violence and child abuse.

- The domestic violence program under SB 1246 (Presley Fund) is funded by a surcharge on marriage licenses and provides funding for shelter care facilities, temporary housing, and counseling services.
- The child abuse prevention program is state funded under AB 2994 (Children's Trust Fund) by a surcharge on certified copies of birth certificates. This program provides: 1) training to childcare organizations/schools on child abuse recognition; 2) training of teenage parents encouraging proper care of infants and children; 3) group treatment for victims of abuse; and 4) group counseling for child abusers.
- An additional child abuse prevention program is funded under AB 1733. The services provided by this program are: 1) training to counselors on recognizing and reporting child abuse; 2) training to children, of preschool age to 14, on recognizing molestation and sexual abuse, avoidance techniques, and reporting methods; and 3) training for parents and community groups in recognizing child abuse.

These programs are 100% funded by the three sources referenced above. There is no county general fund contribution nor staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>
Total Appropriation	1,222,747	1,595,237	1,385,236	1,432,136
Total Sources	1,229,454	1,595,237	1,378,862	1,432,136
Local Cost	(6,707)	-	6,374	-
<u>Workload Indicators</u>				
SB 1246 Contracts	\$266,000	\$383,132	\$378,000	\$332,492
AB 2994 Contracts	\$579,148	\$660,133	\$507,277	\$469,175
AB 1733 Contracts	\$518,613	\$551,972	\$499,959	\$630,469

Actual figures in 2001-02 were less than budgeted due to an unexpected decrease in the sale of marriage licenses and birth certificates. Contract obligations were met with trust fund reserves. The program experienced a slight local cost due to revenue transfer timing issues associated with the transition from the trust funds to the special revenue funds that resulted in revenues being under-reported in 2001-02. The understatement will be rectified in 2002-03 when revenues will be overstated by \$6,374.

HUMAN SERVICES SYSTEM

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Due to the implementation of GASB 34 the Domestic Violence Trust Funds have been transitioned to special revenue funds. Expected decreases in sales of marriage licenses and birth certificates in 2002-03 will result in less funding for contracts subsidized by these special revenue funds as compared to 2001-02.

GROUP: Human Services System DEPARTMENT: Domestic Violence/Child Abuse FUND: General AAA DVC			FUNCTION: Public Assistance ACTIVITY: Aid Program		
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Other Charges	1,385,236	1,595,237	1,227,306	204,830	1,432,136
Total Appropriation	1,385,236	1,595,237	1,227,306	204,830	1,432,136
<u>Revenue</u>					
State, Fed or Gov't Aid	1,378,862	1,595,237	1,227,306	(596,837)	630,469
Total Revenue	1,378,862	1,595,237	1,227,306	(596,837)	630,469
Operating Transfers In	-	-	-	801,667	801,667
Total Sources	1,378,862	1,595,237	1,227,306	204,830	1,432,136
Local Cost	6,374	-	-	-	-

Total Changes in Board Approved Base Budget		
Other Charges	(367,931)	Decrease in contracts due to expected decrease in revenue.
Revenue	(367,931)	Expected decrease in the sale of birth certificates based on eight-year average.
Total Appropriation Change	(367,931)	
Total Revenue Change	(367,931)	
Total Local Cost Change	-	
Total 2001-02 Appropriation	1,595,237	
Total 2001-02 Revenue	1,595,237	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	1,227,306	
Total Base Budget Revenue	1,227,306	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget		
Other Charges	204,830	Revised projections show an expected increase in the sale of marriage licenses and birth certificates than reflected in the original 2002-03 budget target package.
Total Appropriation	204,830	
Revenue		
State and Federal Aid	(596,837)	Revenues now reflected as "operating transfers in" rather than "state aid" as a result of transition from trust funds to special revenue funds due to GASB 34.
	(596,837)	
Total Revenue	(596,837)	
Operating Transfers In	801,667	Expected revenues from the sale of birth certificates and marriage licenses in addition to the trust fund balances from 2001-02.
Total Sources	204,830	
Local Cost	-	

HUMAN SERVICES SYSTEM

BUDGET UNIT: CHILD CARE PROVIDER PAYMENTS (AAA ETP)

I. GENERAL PROGRAM STATEMENT

This is a comprehensive multi-use program budget. All childcare programs administered by the Transitional Assistance Department (TAD) are budgeted within this unit. This expanded program is one of the major programs of the federal welfare reform and the resulting State CalWORKs program. The expanded programs are intended to fund childcare for CalWORKs recipients that are seeking employment or have obtained employment and continue through employment stabilization for a period of up to two years. This budget unit also incorporates the program that funds childcare for families in which the child is under the auspices of the Department of Children's Services and is at risk of parent abuse or neglect.

These childcare provider payments are 100% federal and state funded through reimbursements by the state. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	75,098,323	83,762,245	85,891,477	68,504,316
Total Revenue	75,031,761	83,749,092	85,943,528	68,504,316
Local Cost	66,562	13,153	(52,051)	-
<u>Workload Indicators</u>				
Annual Paid Cases	21,871	23,179	23,153	18,229
Average Monthly Aid	\$294	\$320	\$309	\$313

In 2001-02 annual paid cases decreased by 9% due to the downturn in the economy early in the fiscal year. Average monthly aid increased by 5% due to inflation. The local cost variance is simply an accounting error that occurred in 2000-01 understating revenue, which was rectified in 2001-02. In 2000-01, \$52,051 of revenue was not accrued, therefore the adjustment was needed in 2001-02. Child Care is fully reimbursed except for a county maintenance of effort requirement of \$13,153, which will be budgeted in the HSS Administrative budget (DPA) in 2002-03.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Changes that were debated during the state budget hearings (that would have significantly reduced funding for childcare), did not materialize. These changes would have affected Stage 1 and 2 in possible reductions of up to 21% and the elimination of Stage 3 as of April 1, 2003. For 2002-03 the budget was built based on these funding reduction assumptions.

In the state's final budget for 2002-03 for childcare, in comparison to 2001-02 final allocations including funding augmentations are the following funding changes:

- Stage 1 funding resulted in a 28.7% or \$16 million reduction
- Stage 2 funding resulted in a 39.7% or \$14.6 million increase
- Stage 3 funding resulted in a 17.5% or \$1.4 million increase
- Child Protective Services and the federal block grant funding remained unchanged.

Although this represents a significant funding reduction for Stage 1, caseload growth in the last year has been negative. The negative caseload results in minimal savings and the department will be forced to move a significant amount of cases from Stage 1, to Stage 2 and 3. The state has assured the department that as caseload grows in Stages 2 and 3, these allocations will be augmented to cover the increased caseload and associated expense.

HUMAN SERVICES SYSTEM

GROUP: Human Services System
DEPARTMENT: Entitlement Payments
FUND: General AAA ETP

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriation					
Other Charges	85,891,477	83,762,245	72,201,224	(3,696,908)	68,504,316
Total Appropriation	85,891,477	83,762,245	72,201,224	(3,696,908)	68,504,316
Revenue					
State, Fed or Gov't Aid	85,943,528	83,749,092	72,188,071	(3,683,755)	68,504,316
Total Revenue	85,943,528	83,749,092	72,188,071	(3,683,755)	68,504,316
Local Cost	(52,051)	13,153	13,153	(13,153)	-

Total Changes in Board Approved Base Budget

Other Charges	(11,561,021)	Decrease in entitlement payments due to revenue reduction.
Revenue	(11,561,021)	Reduction in federal and state funding.
Total Appropriation Change	(11,561,021)	
Total Revenue Change	(11,561,021)	
Total Local Cost Change	-	
Total 2001-02 Appropriation	83,762,245	
Total 2001-02 Revenue	83,749,092	
Total 2001-02 Local Cost	13,153	
Total Base Budget Appropriation	72,201,224	
Total Base Budget Revenue	72,188,071	
Total Base Budget Local Cost	13,153	

Board Approved Changes to Base Budget

Other Charges	(3,696,908)	Decrease in entitlement payments due to revenue reduction.
Total Appropriations	(3,696,908)	
Revenue		
State and Federal Aid	(3,683,755)	Reduction in federal and state funding.
Total Revenues	(3,683,755)	
Local Cost	(13,153)	Shifted to the HSS Administrative budget.

HUMAN SERVICES SYSTEM

BUDGET UNIT: OUT-OF-HOME CHILD CARE (AAA OCC)

I. GENERAL PROGRAM STATEMENT

This program provides assistance payments for room, board and care for those children pending determination of eligibility for state or federal aid, those who are ineligible due to other resources, or those who are illegal aliens. Some of these children have serious emotional and medical problems, which increases the difficulty of locating appropriate facilities for their care. Costs for this program can fluctuate based on the unique nature and requirements of each individual case. This program is 100% locally funded. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	411,656	772,000	358,991	437,521
Total Revenue	754	-	-	-
Local Cost	410,902	772,000	358,991	437,521
<u>Workload Indicators</u>				
Paid Cases Per Month	44	44	40	40
Average Monthly Aid	\$1,117	\$1,350	\$748	\$877

Expenditures for this program can fluctuate based on the unique nature and requirements of each individual case, but have remained between \$300,000 and \$500,000 per year for the past few years. Expenditures for this program were expected to dramatically increase in 2001-02 for the following reasons: 1) an increasing number of disturbed children were entering the child welfare system, 2) legislation had made it more difficult to place children in out-of-county and out-of-state facilities, and 3) there was a shortage of facilities in the county that would accept these children at a reasonable placement rate. However, during 2001-02 alternate methods of placement and other sources of funds for payment of services became available, resulting in the savings.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Paid cases per month have remained steady from the previous year. Average monthly aid per case has dropped by almost 40% due to the availability of lower cost foster homes to care for the at risk children.

GROUP: Human Services System			FUNCTION: Public Assistance		
DEPARTMENT: Out-of-Home Child Care			ACTIVITY: Aid Program		
FUND: General AAA OCC					
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Other Charges	358,991	772,000	437,521	-	437,521
Total Appropriation	358,991	772,000	437,521	-	437,521
Local Cost	358,991	772,000	437,521	-	437,521

HUMAN SERVICES SYSTEM

	Total Changes in Board Approved Base Budget	
Services and Supplies	(334,479)	Due to reduction in cost per child and 2% cut in local cost.
Total Appropriation Change	(334,479)	
Total Revenue Change	-	
Total Local Cost Change	(334,479)	
Total 2001-02 Appropriation	772,000	
Total 2001-02 Revenue	-	
Total 2001-02 Local Cost	772,000	
Total Base Budget Appropriation	437,521	
Total Base Budget Revenue	-	
Total Base Budget Local Cost	437,521	

HUMAN SERVICES SYSTEM

BUDGET UNIT: AID TO ADOPTIVE CHILDREN (AAB ATC)

I. GENERAL PROGRAM STATEMENT

This program provides financial assistance to adopting parents who would otherwise not be able to provide for a child's special needs. The children, on whose behalf monies are paid, are disadvantaged children personally or physically handicapped, or are adolescents. This program enables hard to place children to be adopted and taken out of the (higher cost) Foster Care program. This budget is funded approximately 46% State, 38.6% Federal with the remaining costs offset by Social Services Realignment Sales Tax Revenue and Local Cost. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	7,728,252	8,888,741	11,429,348	14,103,489
Total Revenue	7,090,300	8,126,332	10,393,494	13,176,268
Local Cost	637,952	762,409	1,035,854	927,221

Workload Indicators

Paid Cases Per Month	1,221	1,438	1,558	1,924
Average Monthly Aid	\$ 525	\$ 515	\$ 611	\$ 611

In 2001-02 the program continued to grow due to successful legislation promoting participation in this program to reduce the number of children in the Foster Care program. Caseload grew an average of 29 new participants a month in 2001-02. The average grant increased to \$611 from the original 2001-02 projected and budgeted amount of \$515, as children with more severe needs entered this program.

Participants in this program are classified as either meeting federal or state participation requirements, with federal and state qualified participants having a different reimbursement and sharing ratios. There has been a slow decline in the overall percentage of federal participants and a corresponding increase in the overall percentage of state participants. The actual percentage of federal participants in 2001-02 declined from 78.8% in 2000-01 to 76.8%. The state participants showed a corresponding increase from 21.2% in 2000-01 to 23.2% in 2001-02.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

The growth experienced in 2001-02 is expected to continue throughout 2002-03. The continued shift from federal to state participants is reflected in the projected 2002-03 budget. The shift in the overall percentage of federal and state participants shifts the county share of cost from 15.1% in 2001-02 to a projected 15.4% in 2002-03.

GROUP: Human Services System DEPARTMENT: Aid to Adoptive Children FUND: General Fund AAB ATC			FUNCTION: Public Assistance ACTIVITY: Aid Programs		
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Other Charges	11,429,348	8,888,741	13,292,222	811,267	14,103,489
Total Appropriation	11,429,348	8,888,741	13,292,222	811,267	14,103,489
<u>Revenue</u>					
State, Fed or Gov't Aid	10,393,494	8,126,332	12,545,061	631,207	13,176,268
Total Revenue	10,393,494	8,126,332	12,545,061	631,207	13,176,268
Local Cost	1,035,854	762,409	747,161	180,060	927,221

HUMAN SERVICES SYSTEM

Total Changes in Board Approved Base Budget

Other Charges	<u>4,403,481</u>	Support for increased caseload and average grant amount.
Revenue	<u>4,418,729</u>	Federal and state revenue and 2% budget reduction.
Total Appropriation Change	4,403,481	
Total Revenue Change	4,418,729	
Total Local Cost Change	(15,248)	
Total 2001-02 Appropriation	8,888,741	
Total 2001-02 Revenue	8,126,332	
Total 2001-02 Local Cost	762,409	
Total Base Budget Appropriation	13,292,222	
Total Base Budget Revenue	12,545,061	
Total Base Budget Local Cost	747,161	

Board Approved Changes to Base Budget

Other Charges	<u>811,267</u>	Increased expenditures due to projected growth in caseload.
Total Appropriation	<u>811,267</u>	
Revenue		
State and Federal Aid	631,207	Increased State reimbursement due to higher expenditures.
Total Revenue	<u>631,207</u>	
Local Cost	<u>180,060</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: AFDC – FOSTER CARE (AAB BHI)

I. GENERAL PROGRAM STATEMENT

This program provides aid payments for children living in foster homes and group-care facilities. The caseload for foster care is derived from both the Department of Children's Services (DCS) (approximately 89%) and Probation (approximately 11%). The cost of Probation related foster care cases is approximately 4.5 times greater than DCS cases due to the higher levels of care required for these juveniles.

There are two funding eligibility criteria in the Foster Care Program, federal (federal, state and county participation) and non-federal (state and county only). Foster Care placements are generally eligible for federal financial participation if the parents meet the previous Aid to Families with Dependent Children (AFDC) Program criteria.

- The federal government reimburses approximately 45% of the cost of federally eligible cases.
- The state reimburses approximately 21% of the cost of federally eligible cases and 40% of the cost of non-federally eligible cases.
- The remaining county share-of-cost is reimbursed from non-custodial parents; the Social Services Realignment Sales Tax Revenue Trust; and the county through local cost.

There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	88,034,593	92,255,739	88,208,101	91,761,451
Total Revenue	71,380,469	78,077,689	74,199,912	78,257,382
Local Cost	16,654,124	14,178,050	14,008,189	13,504,069
<u>Workload Indicators</u>				
Non-Federal				
Annual Paid Cases	14,906	15,650	14,407	14,520
Paid Cases Per Month	1,242	1,304	1,201	1,210
Average Monthly Aid	\$1,674	\$1,727	\$1,494	\$1,675
Federal				
Annual Paid Cases	45,213	44,377	43,766	43,548
Paid Cases Per Month	3,768	3,698	3,647	3,629
Average Monthly Aid	\$1,387	\$1,470	\$1,505	\$1,528

Foster Care caseloads have risen steadily in recent years. Assuming past trends, a continued increase in 2001-02 caseloads was projected. However, in 2001-02, the number of actual cases was lower than anticipated. Factors contributing to the decrease can be attributed to: 1) an increase in the number of children transferred from Foster Care to the Kin-Gap program; 2) continued development of diversionary programs by the Probation Department providing an alternative approach to foster care placements for the Probation population of foster care children, and 3) expenditures less than budgeted for Fouts Springs Youth Facility due to the initial time taken to implement the program.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

The state projects a decrease of less than 1% in cases statewide. In an effort to be conservative, cases are projected to remain stable in 2002-03. Average case costs should experience a slight increase due to a shift in the numbers of Foster Family Group Homes to the more costly Foster Family Agencies. Fouts Springs Youth Facility is fully operational and expected to expend its total appropriation in 2002-03.

HUMAN SERVICES SYSTEM

Wraparound services is a new pilot program authorized by SB 613. It is scheduled to begin in 2002-03. The program is aimed at keeping children in their homes rather than in high-level Foster Care placements. A contracted vendor will provide intensive case management, perform needs assessments, develop individualized family and child service plans, and implement and monitor appropriate services/resources. Costs for this program are expected to be minimal in 2002-03. The county will be able to claim state reimbursement for contracted services according to the approved rate care level (RCL) for foster care placements of children in this program.

GROUP: Human Services System DEPARTMENT: AFDC Foster Care FUND: General AAB BHI			FUNCTION: Public Assistance ACTIVITY: Aid Programs		
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	88,208,101	92,255,739	94,582,026	(2,820,575)	91,761,451
Total Appropriation	88,208,101	92,255,739	94,582,026	(2,820,575)	91,761,451
Revenue					
State, Fed or Gov't Aid	73,449,823	77,377,689	79,987,537	(2,430,155)	77,557,382
Other Revenue	750,089	700,000	700,000	-	700,000
Total Revenue	74,199,912	78,077,689	80,687,537	(2,430,155)	78,257,382
Local Cost	14,008,189	14,178,050	13,894,489	(390,420)	13,504,069

Total Changes in Board Approved Base Budget		
Other Charges	941,133	Based on a projected increase in the average of state and federal grants at the time of the 2nd year-end estimates.
	1,385,154	Increase per Board Item #73, November 20, 2001, to cover expenditures to Probation for Fouts Springs Youth Facility and projected case expenditures.
	<u>2,326,287</u>	
Revenue	1,224,694	Includes \$521,230 in state and federal revenues and \$419,903 in state realignment revenues and 2% budget reduction.
	1,385,154	Increase per Board Item #73 November 20, 2001, to cover expenditures to Probation for Fouts Springs Youth Facility and projected case expenditures.
	<u>2,609,848</u>	
Total Appropriation Change	2,326,287	
Total Revenue Change	2,609,848	
Total Local Cost Change	(283,561)	
Total 2001-02 Appropriation	92,255,739	
Total 2001-02 Revenue	78,077,689	
Total 2001-02 Local Cost	14,178,050	
Total Base Budget Appropriation	94,582,026	
Total Base Budget Revenue	80,687,537	
Total Base Budget Local Cost	13,894,489	

HUMAN SERVICES SYSTEM

Board Approved Changes to Base Budget

Other Charges	(2,820,575)	Expenditures now projected to stabilize due to the success of Probation programs, the transfer of children to the Kin-Gap program and the Aid to Adoptive Children Program.
Total Appropriations	<u>(2,820,575)</u>	
Revenue		
State and Federal Aid	<u>(2,430,155)</u>	Funding reduced as no case growth is forecasted.
Total Revenue	<u>(2,430,155)</u>	
Local Cost	<u>(390,420)</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: REFUGEE CASH ASSISTANCE (AAB CAP)

I. GENERAL PROGRAM STATEMENT

This program provides assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKS programs. This program is 100% federally funded and open-ended. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	35,156	520,000	80,670	520,000
Total Revenue	35,010	520,000	79,862	520,000
Local Cost	146	-	808	-
<u>Workload Indicators</u>				
Paid Cases Per Month	14	133	17	98
Average Monthly Aid	\$235	\$326	\$395	\$442

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

Although expenditures for 2001-02 were relatively low, the 2002-03 appropriation for this budget is being held at the current level since refugee situations can change dramatically.

GROUP: Human Services System
DEPARTMENT: Refugee Cash Assistance Program
FUND: General AAA CAP

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Other Charges	80,670	520,000	520,000	-	520,000
Total Appropriation	80,670	520,000	520,000	-	520,000
<u>Revenue</u>					
State, Fed or Gov't Aid	79,862	520,000	520,000	-	520,000
Total Revenue	79,862	520,000	520,000	-	520,000
Local Cost	808	-	-	-	-

HUMAN SERVICES SYSTEM

BUDGET UNIT: CASH ASSISTANCE FOR IMMIGRANTS (AAB CAS)

I. GENERAL PROGRAM STATEMENT

This program, under AB 2779, provides cash assistance to aged, blind and disabled legal immigrants who meet the Supplemental Security Income/State Supplementary Payment (SSI/SSP) immigration status requirements in effect on August 21, 1998, and all other current SSI/SSP eligibility requirements, yet are no longer eligible for SSI/SSP solely due to their immigration status. This program is 100% state funded. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>
Total Appropriation	705,795	1,103,544	734,667	1,053,030
Total Revenue	707,039	1,103,544	734,141	1,053,030
Local Cost	(1,244)	-	526	-
<u>Workload Indicators</u>				
Paid Cases Per Month	113	131	104	117
Average Monthly Aid	\$521	\$702	\$588	\$747

Caseload was budgeted in 2001-02 at an average of 131 cases per month at an average grant amount of \$702. Caseload did not grow to this amount in 2001-02 and actually averaged 104 cases per month with an average grant amount of \$588.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

This program is budgeted for 2002-03 to allow for growth at an average of 117 cases per month and at the actual maximum grant allowed per participant of \$747. This program's reimbursement is tied to the current SSI/SSP amount less \$10.

GROUP: Human Services System
DEPARTMENT: Cash Assistance - Immigrants
FUND: General AAB CAS

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	<u>2001-02 Actuals</u>	<u>2001-02 Final Budget</u>	<u>2002-03 Board Approved Base Budget</u>	<u>2002-03 Board Approved Changes to Base Budget</u>	<u>2002-03 Final Budget</u>
<u>Appropriations</u>					
Other Charges	734,667	1,103,544	1,114,440	(61,410)	1,053,030
Total Appropriation	734,667	1,103,544	1,114,440	(61,410)	1,053,030
<u>Revenue</u>					
State, Fed or Gov't Aid	734,141	1,103,544	1,114,440	(61,410)	1,053,030
Total Revenue	734,141	1,103,544	1,114,440	(61,410)	1,053,030
Local Cost	526	-	-	-	-

HUMAN SERVICES SYSTEM

Total Changes in Board Approved Base Budget		
Other Charges	<u>10,896</u>	Support for increased average grant.
Revenue	<u>10,896</u>	Increase in reimbursement from state.
Total Appropriation Change	10,896	
Total Revenue Change	10,896	
Total Local Cost Change	-	
Total 2001-02 Appropriation	1,103,544	
Total 2001-02 Revenue	1,103,544	
Total 2001-02 Local Cost	-	
Total Base Budget Appropriation	1,114,440	
Total Base Budget Revenue	1,114,440	
Total Base Budget Local Cost	-	

Board Approved Changes to Base Budget		
Other Charges	<u>(61,410)</u>	Decrease in program expenditures due to decrease in caseloads.
Total Appropriations	<u>(61,410)</u>	
Revenue		
State and Federal Aid	(61,410)	Decrease in state reimbursement due to decrease in program expenditures.
Total Revenue	<u>(61,410)</u>	
Local Cost	<u>-</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: CalWORKS – ALL OTHER FAMILIES (AAB FGR)

I. GENERAL PROGRAM STATEMENT

The budget provides CalWORKs assistance payments to families eligible for aid and includes all cases that have not been identified as two-parent or zero-parent families. The federal (50%) and state (47.5%) governments reimburse costs for this program. A county general fund contribution and child support payments from non-custodial parents offset the remaining costs. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	186,373,482	191,461,364	197,639,766	213,396,272
Total Revenue	182,482,597	187,374,830	193,448,666	208,761,366
Local Cost	3,890,885	4,086,534	4,191,100	4,634,906
<u>Workload Indicators</u>				
Annual Paid Cases	380,601	376,554	379,681	411,924
Paid Cases Per Month	31,717	31,380	31,640	34,327
Average Monthly Aid	\$490	\$508	\$522	\$537

Actual expenditures in 2001-02 were higher than budgeted due to unforeseen economic events, which caused a slight increase in caseloads.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Due to the downturn in the economy an increase in demand for subsistence payments has been predicted by the Governor's office. This expected increase is reflected in the substantial increase in budget appropriations from 2001-02 to 2002-03.

GROUP: Human Services System			FUNCTION: Public Assistance		
DEPARTMENT: CalWORKS - All Other Families			ACTIVITY: Aid Programs		
FUND: General AAB FGR					
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Other Charges	197,639,766	191,461,364	209,966,584	3,429,688	213,396,272
Total Appropriation	197,639,766	191,461,364	209,966,584	3,429,688	213,396,272
<u>Revenue</u>					
State, Fed or Gov't Aid	192,495,383	186,674,830	204,828,979	3,232,387	208,061,366
Other Revenue	953,283	700,000	700,000	-	700,000
Total Revenue	193,448,666	187,374,830	205,528,979	3,232,387	208,761,366
Local Cost	4,191,100	4,086,534	4,437,605	197,301	4,634,906

HUMAN SERVICES SYSTEM

Total Changes in Board Approved Base Budget

Other Charges	<u>18,505,220</u>	Continued escalation of caseloads.
Revenue		
State and Federal Aid	<u>18,154,149</u>	State and federal share of cost and 2% budget reduction.

Total Appropriation Change	18,505,220
Total Revenue Change	18,154,149
Total Local Cost Change	351,071
<hr/>	
Total 2001-02 Appropriation	191,461,364
Total 2001-02 Revenue	187,374,830
Total 2001-02 Local Cost	4,086,534
<hr/>	
Total Base Budget Appropriation	209,966,584
Total Base Budget Revenue	205,528,979
Total Base Budget Local Cost	4,437,605

Board Approved Changes to Base Budget

Other Charges	<u>3,429,688</u>	Continued escalation of caseloads.
Total Appropriations	<u>3,429,688</u>	
Revenue		
State and Federal Aid	<u>3,232,387</u>	Increased appropriations will result in increased revenue from both the state and federal governments.
Total Revenue	<u>3,232,387</u>	
Local Cost	<u>197,301</u>	County's share of the increased costs associated with the increasing TANF caseload.

HUMAN SERVICES SYSTEM

BUDGET UNIT: CalWORKS – KIN GAP (AAB KIN)

I. GENERAL PROGRAM STATEMENT

This federal program was implemented January 1, 2000. It provides a subsidy to children who leave the juvenile court dependency system to live with a relative legal guardian. It offers relative caregivers of dependent children a new option for providing a permanent home to these children. To be eligible for the program, the child must have lived with the relative at least 12 consecutive months, the relative guardianship must be established pursuant to Welfare and Institutions Code 366.26, and the juvenile court dependency for the child must be dismissed. Movement to the Kin-GAP program is not automatic. The court, with a recommendation from the Social Worker, has discretion regarding whether termination of dependency is in the child's best interest.

The estimated federal cost reimbursement is approximately 72% and the state cost reimbursement is approximately 14%. The remaining 14% is offset by a county general fund contribution. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	508,815	1,352,012	1,642,683	2,709,753
Total Revenue	437,153	1,177,822	1,420,522	2,334,426
Local Cost	71,662	174,190	222,161	375,327
Budgeted Staffing				
Workload Indicators				
Annual Paid Cases	1,099	2,772	3,382	5,577
Paid Cases Per Month	92	231	282	465
Average Monthly Aid	\$463	\$488	\$486	\$486

Since the implementation of the program in 1999-00, Kin-Gap caseload has experienced a steady increase. The increase in the number of actual cases for 2001-02 was higher than originally anticipated due to a shift in the number of Foster Care cases being identified and transferred to the Kin-Gap program, as well as new cases entering the program directly.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

The growth experienced through 2001-02 is expected to continue through 2002-03, as the backlog of Foster Care cases eligible for the Kin-Gap program are identified and transferred. Costs per case are projected to remain stable. In 2002-03, it is estimated that 511 children will have transferred into the KIN-GAP program from the Foster Care Program and the CalWORKS – All Other Families Program.

GROUP: Human Services System			FUNCTION: Public Assistance		
DEPARTMENT: CalWORKS - KIN GAP			ACTIVITY: Aid Programs		
FUND: General AAB KIN					
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	1,642,683	1,352,012	2,564,848	144,905	2,709,753
Total Appropriation	1,642,683	1,352,012	2,564,848	144,905	2,709,753
Revenue					
State, Fed or Gov't Aid	1,409,762	1,177,822	2,211,189	113,237	2,324,426
Other Revenue	10,760	-	-	10,000	10,000
Total Revenue	1,420,522	1,177,822	2,211,189	123,237	2,334,426
Local Cost	222,161	174,190	353,659	21,668	375,327

HUMAN SERVICES SYSTEM

Total Changes in Board Approved Base Budget

Other Charges	<u>1,212,836</u>	Increased expenditures due to projected increase in caseloads.
Revenue		
State, Fed and Gov't Aid	<u>1,033,367</u>	State and federal revenue and 2% budget reduction.
Total Appropriation Change	1,212,836	
Total Revenue Change	1,033,367	
Total Local Cost Change	179,469	
Total 2001-02 Appropriation	1,352,012	
Total 2001-02 Revenue	1,177,822	
Total 2001-02 Local Cost	174,190	
Total Base Budget Appropriation	2,564,848	
Total Base Budget Revenue	2,211,189	
Total Base Budget Local Cost	353,659	

Board Approved Changes to Base Budget

Other Charges	<u>144,905</u>	Increased expenditures due to projected increase in caseloads.
Total Appropriations	<u>144,905</u>	
Revenue		
State and Federal Aid	<u>113,237</u>	To fund the projected increase in caseloads of the program.
Other Revenue	<u>10,000</u>	Child Support Collections.
Total Revenue	<u>123,237</u>	
Local Cost	<u>21,668</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: SERIOUSLY EMOTIONALLY DISTURBED (AAB SED)

I. GENERAL PROGRAM STATEMENT

Assembly Bill 3263 requires the county to pay out-of-home costs for seriously emotionally disturbed (SED) children. The SED children under this program are those who have not been abused or neglected and are placed out-of-home pursuant to an individualized education program (IEP). These clients are referrals from the County Department of Behavioral Health, which has case management and supervision responsibility. This budget includes an expenditure offset of \$100,000 from the Department of Behavioral Health for clients placed in residential facilities outside of the State of California. This budget is funded 40% by the state with the remainder funded from Social Services Realignment Sales Tax Revenue and a county general fund contribution. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	2,314,149	2,499,757	2,555,547	2,365,658
Total Revenue	1,862,976	1,855,177	1,836,034	1,734,312
Local Cost	451,173	644,580	719,513	631,346
<u>Workload Indicators</u>				
Paid Cases Per month	37	40	37	39
Average Monthly Aid	\$5,739	\$5,416	\$5,756	\$5,202

Caseload for this program averaged 37 cases per month in 2001-02. Children with more severe needs entered this program during 2001-02 that required them to be placed in higher level of care facilities. This caused the average grant per participant to rise slightly higher than what was budgeted for in 2001-02. The lower actual average number of cases than budgeted in 2001-02 helped to offset the higher average cost per participant.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Program administrators try to keep caseload in this program at no more than 40 by examining all other programs that might be available to the participants before placing them in this program and placing the participants in the lowest level of care facility possible pertinent to their particular situation. If program administrators are able to continue with these placement procedures, this would help maintain projected 2002-03 expenditures.

GROUP: Human Services System			FUNCTION: Public Assistance		
DEPARTMENT: Seriously Emotionally Disturbed			ACTIVITY: Aid Programs		
FUND: General AAB SED					
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Other Charges	2,555,547	2,499,757	2,387,715	(22,057)	2,365,658
Total Appropriation	2,555,547	2,499,757	2,387,715	(22,057)	2,365,658
<u>Revenue</u>					
State, Fed or Gov't Aid	1,836,034	1,855,177	1,756,027	(21,715)	1,734,312
Total Revenue	1,836,034	1,855,177	1,756,027	(21,715)	1,734,312
Local Cost	719,513	644,580	631,688	(342)	631,346

HUMAN SERVICES SYSTEM

Total Changes in Board Approved Base Budget

Other Charges	<u>(112,042)</u>	Decreased expenditures due to lower number of cases and lower average grant per case.
Revenue	<u>(99,150)</u>	2% budget reduction.
Total Appropriation Change	(112,042)	
Total Revenue Change	(99,150)	
Total Local Cost Change	(12,892)	
Total 2001-02 Appropriation	2,499,757	
Total 2001-02 Revenue	1,855,177	
Total 2001-02 Local Cost	644,580	
Total Base Budget Appropriation	2,387,715	
Total Base Budget Revenue	1,756,027	
Total Base Budget Local Cost	631,688	

Board Approved Changes to Base Budget

Other Charges	<u>(22,057)</u>	Decreased expenditures due to lower number of cases and lower average grant per case.
Total Appropriations	<u>(22,057)</u>	
Revenue		
State and Federal Aid	<u>(21,715)</u>	Decreased state reimbursement due to lower expenditures.
Total Revenue	<u>(21,715)</u>	
Local Cost	<u>(342)</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: CalWORKS – 2-PARENT FAMILIES (AAB UPP)

I. GENERAL PROGRAM STATEMENT

This program provides payments to resident families who are eligible for aid in accordance with state law. This budget includes all cases identified as having two parents in the home or in which the parent(s) is excluded from, or ineligible for, CalWORKs. It is estimated that approximately 8,424 dependents will be aided monthly.

The state (97.38%) and federal (.12%) governments reimburse costs for this program. Reimbursements from non-custodial parents of \$35,000 and a county general fund contribution of \$566,101 offset the remaining costs. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	21,290,757	20,397,873	20,678,924	24,044,059
Total Revenue	20,814,315	19,922,938	20,199,606	23,477,958
Local Cost	476,442	474,935	479,318	566,101
<u>Workload Indicators</u>				
Annual Paid Cases	37,920	33,804	34,388	40,669
Paid Cases Per Month	3,160	2,817	2,866	3,389
Average Monthly Aid	\$561	\$603	\$604	\$640

Actual expenditures in 2001-02 were higher than budgeted due to unforeseen economic events, which caused an increase in demand for subsistence payments.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Due to the downturn in the economy an increase in demand for subsistence payments has been projected by the Governor's office. This expected increase is reflected in the substantial increase in budget appropriation from 2001-02 to 2002-03.

GROUP: Human Services System
DEPARTMENT: CalWORKs - 2-Parent Families
FUND: General AAB UPP

FUNCTION: Public Assistance
ACTIVITY: Aid Programs

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Other Charges	20,678,924	20,397,873	24,306,717	(262,658)	24,044,059
Total Appropriation	20,678,924	20,397,873	24,306,717	(262,658)	24,044,059
<u>Revenue</u>					
State, Fed or Gov't Aid	20,175,012	19,887,938	23,710,502	(267,544)	23,442,958
Other Revenue	24,594	35,000	35,000	-	35,000
Total Revenue	20,199,606	19,922,938	23,745,502	(267,544)	23,477,958
Local Cost	479,318	474,935	561,215	4,886	566,101

HUMAN SERVICES SYSTEM

Total Changes in Board Approved Base Budget

Other Charges	<u>3,908,844</u>	Due to expected 3.9% caseload increase.
Revenue	<u>3,822,564</u>	State and federal share of cost and 2% budget reduction.
Total Appropriation Change	3,908,844	
Total Revenue Change	3,822,564	
Total Local Cost Change	86,280	
Total 2001-02 Appropriation	20,397,873	
Total 2001-02 Revenue	19,922,938	
Total 2001-02 Local Cost	474,935	
Total Base Budget Appropriation	24,306,717	
Total Base Budget Revenue	23,745,502	
Total Base Budget Local Cost	561,215	

Board Approved Changes to Base Budget

Other Charges	(262,658)	A slower rate of increase in the two-parent families receiving TANF results in this slightly lower projection.
Total Appropriations	<u>(262,658)</u>	
Revenue		
State and Federal Aid	(267,544)	The need for less appropriation translates to less need for reimbursement from the state and federal governments.
Total Revenue	<u>(267,544)</u>	
Local Cost	<u>4,886</u>	

HUMAN SERVICES SYSTEM

BUDGET UNIT: AID TO INDIGENTS (AAA ATI)

I. GENERAL PROGRAM STATEMENT

This budget provides subsistence in the form of cash aids, food, shelter, and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs. Services and supplies consist of a fixed amount contract with a law firm to assist clients in preparing applications. Other charges allow for general relief payment to facilitate transition to an employable status and to provide interim assistance pending receipt of Social Security Insurance (SSI) benefits. Other revenue represents retroactive SSI payments, which the county receives as reimbursement for general relief assistance provided to SSI eligible indigents prior to their enrollment in the SSI program. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	1,132,277	1,524,154	1,268,548	1,614,343
Total Revenue	264,855	447,000	356,844	269,772
Local Cost	867,422	1,077,154	911,704	1,344,571
<u>Workload Indicators</u>				
Individuals Served Per Month	371	365	417	500
Average Monthly Aid	\$245	\$247	\$244	\$269

Historically this budget unit has fluctuated with the changing economy, therefore, caseloads were projected to rise in 2001-02. Although caseloads rose throughout the first six months of 2001-02, they declined in the remainder of the year, resulting in a local cost savings of \$165,450.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

It is projected that caseload will continue to increase by 16% over the next fiscal year due to downturn of the economy. Average monthly aid per case has increased slightly over last year by 10% due to inflation.

GROUP: Human Services System			FUNCTION: Public Assistance		
DEPARTMENT: Aid to Indigents			ACTIVITY: General Relief		
FUND: General AAA ATI					
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Services and Supplies	45,368	100,000	43,588	-	43,588
Other Charges	1,223,180	1,424,154	1,570,755	-	1,570,755
Total Appropriation	1,268,548	1,524,154	1,614,343	-	1,614,343
<u>Revenue</u>					
Other Revenue	356,844	447,000	269,772	-	269,772
Total Revenue	356,844	447,000	269,772	-	269,772
Local Cost	911,704	1,077,154	1,344,571	-	1,344,571

HUMAN SERVICES SYSTEM

Total Changes in Board Approved Base Budget		
Services and Supplies	(56,412)	Reduction in projected spending with law firm that assists clients in preparing applications.
Other Charges	146,601	Increase in general relief cases and cost per case.
Revenue	(177,228)	
Total Appropriation Change	90,189	
Total Revenue Change	(177,228)	
Total Local Cost Change	267,417	
Total 2001-02 Appropriation	1,524,154	
Total 2001-02 Revenue	447,000	
Total 2001-02 Local Cost	1,077,154	
Total Base Budget Appropriation	1,614,343	
Total Base Budget Revenue	269,772	
Total Base Budget Local Cost	1,344,571	

OVERVIEW OF BUDGET

DEPARTMENT: HUMAN SERVICES SYSTEM
ASSISTANT COUNTY ADMINISTRATOR: CAROL ANSELM
BUDGET UNIT: PROPOSITION 36 (RHD DPA)

I. GENERAL PROGRAM STATEMENT

In November 2000, California passed Proposition 36, the Substance Abuse and Crime Prevention Act of 2000 (Act). The Act mandated that certain persons convicted of a nonviolent drug possession offense, and any parolee who is determined by the Parole Authority to have committed a nonviolent drug possession offense, or violated any other drug-related condition of parole, will be provided drug treatment and related services in lieu of incarceration. On February 6, 2001 the Board of Supervisors designated Human Services System as the county lead agency for implementation of the Act and established a local interest earning trust fund for funds received from the State for this program. This special revenue fund is used to account for disposition of the funds received from the state.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Requirements	-	8,137,959	5,612,744	8,913,631
Total Revenue	-	8,137,959	8,641,492	5,884,883
Fund Balance	-	-		3,028,748

Variances between actual and budget for 2001-02 existed in contingencies and transfers due to lower than anticipated number of patients being treated under this program. Variances in revenue are the result of including interest earnings in the actual column.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Program changes affecting the budget include a net decrease of \$3,456,177 in transfers. This represents a decrease of \$484,368 to Probation for the elimination of start-up costs and anticipated increases in on-going costs, an increase of \$1,395 to Human Services System for support services, and a decrease of \$2,973,204 due to an accounting change.

Operating transfers out increased \$3,973,204 due to a \$1,000,000 anticipated increase in Alcohol and Drug treatment costs and a reclassification of transfers as mentioned above of \$2,973,204 due to GASB 34.

Other changes include an increase of \$283,645 in contingencies due to lower than anticipated number of patients treated under this program and a decrease of \$25,000 in other charges due to the elimination of one time expenses related to updating the Trial Court system.

Changes in program revenues include: the elimination of start up revenues (\$2,778,228), the increase in the State allocation for ongoing support (\$325,152), and the addition of interest revenue (\$200,000).

HUMAN SERVICES SYSTEM

GROUP: Human Services System
DEPARTMENT: Human Services System - Proposition 36
FUND: Special Revenue RHD DPA

FUNCTION: Public Assistance
ACTIVITY: Administration

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Other Charges	25,000	25,000	25,000	(25,000)	-
Contingencies	-	2,057,447	2,057,447	283,645	2,341,092
Transfers	5,587,744	6,055,512	6,055,512	(3,456,177)	2,599,335
Total Appropriation	5,612,744	8,137,959	8,137,959	(3,197,532)	4,940,427
Operating Transfers Out	-	-	-	3,973,204	3,973,204
Total Requirements	5,612,744	8,137,959	8,137,959	775,672	8,913,631
Revenue					
Use of Money & Prop	332,299	-	-	200,000	200,000
State, Fed or Gov't Aid	8,309,193	8,137,959	8,137,959	(2,453,076)	5,684,883
Total Revenue	8,641,492	8,137,959	8,137,959	(2,253,076)	5,884,883
Fund Balance		-	-	3,028,748	3,028,748

Board Approved Changes to Base Budget

Other Charges	(25,000)	Elimination of one-time cost to update court system.
Contingencies	283,645	Increase in contingencies due to lower than anticipated patients treated under this program.
Transfers	(484,368)	Decrease Probation allocation to reflect the elimination of one-time cost (\$695,781) and an increase in ongoing costs (\$211,413) .
	(2,973,204)	Budgeted as operating transfer out.
	1,395	Human Services System support costs.
	(3,456,177)	
Total Appropriations	(3,197,532)	
Operating Transfers Out	3,973,204	\$2,973,204 previously budgeted as transfers and a \$1,000,000 increase in Alcohol & Drug treatment costs.
Total Requirements	775,672	
Revenue		
Use of Money & Property	200,000	Interest.
State and Federal Aid	(2,778,228)	One-time revenue used for implementation of the program.
	325,152	Increase in county's allocation by the state.
	(2,453,076)	
Total Revenue	(2,253,076)	
Fund Balance	3,028,748	

OVERVIEW OF BUDGET

DEPARTMENT: PRESCHOOL SERVICES
ADMINISTRATOR: ROBERTA YORK
BUDGET UNIT: RSC HPS

I. GENERAL PROGRAM STATEMENT

Preschool Services has operated the Head Start and other childcare programs in San Bernardino County since 1965 providing comprehensive child development and family services to children, ages 3 to 5 years, of low income and disadvantaged families. As the primary program (80% of all funding), Head Start incorporates educational, health, nutritional, and psychological services in order to help children become ready to enter and succeed in school and life in general. Site expansion and currently operating sites will provide childcare services at 45 sites throughout the county. Other programs operated by this department include the State Preschool Program, the Child Development Program, and the California Child Care Food and Nutrition Program.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	28,571,954	34,579,213	32,631,728	36,768,311
Total Revenue	29,483,122	33,241,666	30,853,852	36,850,315
Fund Balance		1,337,547		(82,004)
Budgeted Staffing		622.2		653.7
<u>Workload Indicators</u>				
Average daily # of classes	260	298	283	315
Average daily # of children	4,021	4,908	4,352	5,122

Actual 2001-02 expenses were \$1.95 million under budget due to the delayed opening of several new and / or expansion sites: Adelanto, Apple Valley, Joshua Tree, Crestline, Upland, Rialto-Eucalyptus, San Bernardino-North, and Victorville. Preschool Services Department applied for and received authorization from the Administration for Children and Families (ACF) in San Francisco to carry over \$1.66 million in expansion funds to 2002-03.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Changes in budgeted staffing increased a net of 31.5 positions. Budgeted additions include 21.9 positions (24.0 authorized) to staff new sites anticipated to open in 2002-03 (Adelanto, Crestline, Joshua Tree, and San Bernardino), as well as administrative and program staff to handle the increased administrative workload and caseload management. The remaining 9.6 positions (15.0 authorized) are budgeted to provide full-year funding for positions added mid-year for expansion.

PROGRAM CHANGES

An increase in ongoing program revenue is due to a \$2.2 million federal expansion grant, to serve 240 additional children, in the following full day / full year sites: Adelanto, Crestline, San Bernardino – East, San Bernardino – North, Upland (Easter Seals – Delegate Agency) and Joshua Tree (Copper Mountain College). Ontario – Maple's full-day class opened in January 2002. An additional State Department of Education Grant, to provide general childcare for additional 72 children, was awarded to the department in the amount of \$471,000.

PRESCHOOL SERVICES

GROUP: Human Services System
DEPARTMENT: Preschool Services Department
FUND: Special Revenue RSC HPS

FUNCTION: Public Assistance
ACTIVITY: Child Development

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	20,516,489	21,755,941	22,205,092	1,370,142	23,575,234
Services and Supplies	3,625,181	4,349,553	4,613,401	(745,878)	3,867,523
Central Computer	60,195	35,200	35,200	55,457	90,657
Other Charges	6,452,331	6,145,426	7,002,802	302,587	7,305,389
Equipment	91,945	257,400	641,876	(641,876)	-
Transfers	1,885,587	2,035,693	2,150,522	(221,014)	1,929,508
Total Appropriation	32,631,728	34,579,213	36,648,893	119,418	36,768,311
Revenue					
Use of Money & Prop	60,705	-	-	-	-
State, Fed or Gov't Aid	30,793,147	33,241,666	35,311,346	1,538,969	36,850,315
Other Revenue	-	-	-	-	-
Total Revenue	30,853,852	33,241,666	35,311,346	1,538,969	36,850,315
Fund Balance		1,337,547	1,337,547	(1,419,551)	(82,004)
Budgeted Staffing		622.2	625.4	28.3	653.7

Total Changes in Board Approved Base Budget

The Board approved the following mid year increases which affected multiple appropriation units: #49 on October 16, 2001 for \$454,244 (state general child care - wrap around); #75 on November 20, 2001 for \$1,532,523 (federal head start expansion). With that increase, the Board approved the addition of 15 positions (3.16 FTE's); #57 on December 18, 2001 for \$80,024 (state general child care - wrap around and state preschool COLA).

Base Year		
Salaries and Benefits	449,151	
Services and Supplies	259,959	
Other Charges	857,376	
Equipment	384,476	
Transfers	114,829	
Revenue	2,065,791	
Mid Year		
Services and Supplies	3,889	#30 on March 12, 2002 for \$3,889 (state preschool instructional manual - one-time only grant).
Revenue	3,889	Federal and state aid.
Total Appropriation Change	2,069,680	
Total Revenue Change	2,069,680	
Total Fund Balance Change	-	
Total 2001-02 Appropriation	34,579,213	
Total 2001-02 Revenue	33,241,666	
Total 2001-02 Fund Balance	1,337,547	
Total Base Budget Appropriation	36,648,893	
Total Base Budget Revenue	35,311,346	

PRESCHOOL SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	<u>1,370,142</u>	28.3 additional FTEs to staff new expansion sites opening in 2002-03 and handle increased admin workload.
Services and Supplies	<u>(147,950)</u>	Decrease in inventorable equipment. In Preschool Services' 2002-03 mid-year revision process, possible salary savings may be redirected to this line item based on current needs and purchases.
	<u>(62,333)</u>	Decrease in special departmental expense. In Preschool Services' 2002-03 mid-year revision process, possible salary savings may be redirected to this line item based on current needs and purchases.
	101,569	Increase in office expense-outside vendors is due to expansion.
	84,199	Increase in general office expense is due to expansion.
	278,869	Increase in COWCAP costs.
	65,000	Increase in legal opinions by County Counsel due to contract and lease reviews is expected to increase because of expansion.
	80,000	Increase in general household (ISF only) is due to expansion
	<u>(42,322)</u>	Decrease in general maint-struc, imp & grounds. In Preschool Services' 2002-03 mid-year revision process, possible salary savings may be redirected to this line item based on current needs and purchases.
	99,860	Increase in rents & leases is due to an increase in real estate support and property taxes.
	50,000	Increase in vehicle fuel charges is due to acquisition of 12 new vehicles and anticipated increased workload due to expansion.
	<u>(1,337,547)</u>	Fund balance adjustment to correct overaccrual of 2000-01 revenues.
	84,777	Net increase in various expenditures such as inventorable equipment, training, and air travel.
	<u>(745,878)</u>	
Central Computer	<u>55,457</u>	Increase is due to estimated increase in data processing costs.
Other Charges	<u>302,587</u>	Other charges will increase due to the redistribution and spending of year end purchases and the decrease due to the elimination of the 5% overage in the transportation and food contracts. These will be offset by the increase in federal and state expansion.
Equipment	<u>(641,876)</u>	No fixed asset purchases are budgeted for 2002-03. As part of the 2002-03 mid-year budget revision process, Preschool Services will determine fixed asset needs & purchases with possible salary savings.
Transfers	<u>(221,014)</u>	Decrease in Human Services System administrative support, lease payments, and Real Estate Services support.
	<u>(221,014)</u>	
Total Appropriations	<u>119,418</u>	
Revenue		
State and Federal Aid	<u>1,538,969</u>	100% federal and state funded. No local cost.
Total Revenue	<u>1,538,969</u>	
Fund Balance	<u>(1,419,551)</u>	

OVERVIEW OF BUDGET

DEPARTMENT: PUBLIC HEALTH
PROGRAMS ADMINISTRATOR: DOUG HALLEN

	2002-03				
	<u>Appropriation</u>	<u>Revenue</u>	<u>Fund Balance</u>	<u>Local Cost</u>	<u>Staffing</u>
Public Health	73,675,031	73,020,711		654,320	1,100.3
California Children's Services	10,716,023	9,177,982		1,538,041	154.3
Indigent Ambulance	472,501			472,501	-
Cajon Pass	103,798	81,000	22,798		-
Total	84,967,353	82,279,693	22,798	2,664,862	1,254.6

BUDGET UNIT: PUBLIC HEALTH (AAA PHL)

I. GENERAL PROGRAM STATEMENT

The Department of Public Health provides a variety of services to prevent diseases and improve the health, safety, and quality of life of the residents of San Bernardino County. The department operates 36 different programs divided among four areas of Public Health: 1) Preventive Medicine Services, 2) Community Health Services, 3) Environmental Health Services, and 4) Administrative Support Services. Most of the programs, mandated by the State Health and Safety Code, are funded by state and federal grants, local fees, and general fund support.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual</u> <u>2000-01</u>	<u>Budget</u> <u>2001-02</u>	<u>Actual</u> <u>2001-02</u>	<u>Budget</u> <u>2002-03</u>
Total Requirements	57,624,476	64,413,368	63,629,939	73,675,031
Total Sources	57,617,426	63,783,368	62,793,170	73,020,711
Local Cost	7,050	630,000	836,769	654,320
Budgeted Staffing		1,072.0		1,100.3
<u>Workload Indicators</u>				
Patient Visits	99,254	103,730	95,786	106,065
Immunizations	143,740	135,300	132,012	151,205
Lab Examinations	102,551	101,100	107,212	99,100
Home Visits	45,741	38,655	21,841	32,500
Animal Control Responses	379,121	392,000	403,461	407,000
WIC Vouchers Distributed	693,307	702,000	737,426	747,600
Inspections/Permits	45,627	53,957	46,695	41,560

Public Health experienced significant variance between budget and actual in salaries and benefits as a result of continuing difficulty in recruiting and retaining employees within the nursing classifications. The services and supplies expenditures exceeded the adopted budget by \$1.2 million as a result of Board approved mid-year funding increases that were heavily focused on contracted services and purchases of equipment. The service and supplies expenditures included not only mid-year grant increases, but also reflect the Board's approval of contingency expenditures relating to disaster preparedness and bio-terrorism preparedness. The variance in reimbursements reflects the higher than anticipated staffing vacancy rate which results in lower than anticipated reimbursements due to lack of available staff to assign to projects. Additionally, the department had unbudgeted operating transfers out that were approved by the Board mid-year in the amounts of \$200,000 to CIP for the Devore animal shelter, and \$127,115 to ARMC for trauma care funding from Emergency Medical Services.

Revenue variances include lower than expected licenses and permits revenue and higher than expected current services revenue as a result of a re-categorization of some Environmental Health Service fees. Licenses and permits were also lower due to a decline in the collection of animal license fees.

PUBLIC HEALTH

Local cost was higher than the adopted budget, but below the department's approved local cost of \$866,200 after including mid-year Board approved adjustments. The mid-year adjustments affecting local cost include \$151,200 for disaster preparedness and \$85,000 for the purchase and implementation of new animal control software. The department was able to come in under the \$866,200 modified local cost as a result of the receipt of State bio-terrorism funds that were allowed under the grant to supplant some of the contingency funds approved by the Board.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Budget-to-budget staffing changes include the addition of 17.9 budgeted positions as a result of mid-year Board approved increases including a new MOU with the Transitional Assistance Department and increases in various disease control programs. In addition to these mid-year increases, the Board approved various changes to the department's base budget, including an increase of 12.0 positions for a new Bioterrorism related grant, 8.4 positions due to additional funding for "The Earlier the Better" campaign, and 0.1 as a result of vital statistics fee increases. Reductions include 8.4 positions related to the "Ending Racial Disparities" grant and other minor changes in various programs netting to a reduction of 1.7 positions. The department is also converting recurrent positions to regular part-time, which will increase salary and benefit costs but will allow for more flexibility and reliability in staffing. The total net change in budgeted staffing is an increase of 28.3.

PROGRAM CHANGES

Budget-to-budget changes include Board approved base year adjustments totaling a \$5,749,632 increase in appropriation and a \$5,725,312 increase in revenues resulting in a net local cost increase of \$24,320. Of those amounts, adopted mid-year budget adjustments total \$1.7 million of the appropriation and revenue, resulting in no additional local cost. The remaining increases include adjustments due to MOU, retirement, risk management, and central computer costs. These cost increases are offset by revenue with the exception of those costs related to animal control, which under realignment legislation is not eligible for realignment funding. This resulted in an increase in local cost of \$24,320.

Additionally, the Board approved program funded adjustments to the base budget totaling \$3,512,031 in both appropriation and revenue. Of that increase, \$1,457,125 is a result of GASB 33 & 34 accounting changes. The remaining \$2,054,906 is comprised of three grant changes totaling \$276,500, revenue changes totaling \$1,253,151, and \$525,255 related to various fee increases.

Grant changes include: \$950,000 for a new bioterrorism grant to develop and implement a county response plan to a bioterrorism threat; \$416,500 from the CSUSB Foundation for "The Earlier the Better" campaign which is designed to improve parenting skills in certain targeted socio-economic groups; and a decrease in federal aid of \$1,090,000 as a result of the ending of the "Ending Racial Disparities" grant. These three changes total \$276,500.

The \$1,253,151 of other increases is composed of various programmatic revenue changes of: \$131,907 of current services revenue, \$153,200 of other revenue, a slight decrease of \$1,542 in licenses and permits revenue, and \$969,586 of state and federal revenues (discussed further in the following paragraph).

The increase of \$969,586 in state and federal revenue represents increased revenue from existing state and federal grants/programs over and above what was anticipated in the Board approved base budget. Within the Board approved base budget, it was anticipated that increased costs identified and approved by the Board of Supervisors during target setting, would be partially funded with state and federal grant revenues. Actual increases in these revenues were \$969,586 higher and that difference was included in the change to base budget. The additional revenues are comprised of various changes across many Public Health programs including Women Infants & Children, the AIDS program, and communicable disease prevention. As with all Public Health grants, applications, acceptances, and amendments to any current agreements will all come before the Board of Supervisors for approval.

PUBLIC HEALTH

GROUP: Human Services System
DEPARTMENT: Public Health
FUND: General AAA PHL

FUNCTION: Health & Sanitation
ACTIVITY: Health

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Salaries and Benefits	45,650,098	49,209,630	53,741,936	1,131,221	54,873,157
Services and Supplies	23,157,785	21,945,634	23,741,888	1,286,422	25,028,310
Central Computer	290,337	290,337	524,709	-	524,709
Equipment/Vehicles	289,879	319,000	345,800	(900)	344,900
Transfers	2,166,711	2,511,729	2,536,729	55,185	2,591,914
Total Exp Authority	71,554,810	74,276,330	80,891,062	2,471,928	83,362,990
Less:					
Reimbursements	(8,251,986)	(9,862,962)	(10,728,062)	1,040,103	(9,687,959)
Total Appropriation	63,302,824	64,413,368	70,163,000	3,512,031	73,675,031
Operating Transfer Out	327,115	-	-	-	-
Total Requirements	63,629,939	64,413,368	70,163,000	3,512,031	73,675,031
<u>Revenue</u>					
Licenses & Permits	5,553,290	6,367,142	6,367,142	360,613	6,727,755
Fines & Forfeitures	431,888	270,500	270,500	(25,500)	245,000
Taxes	1,491,753	1,622,000	1,622,000	(1,500,000)	122,000
Current Services	9,157,329	8,621,050	8,799,175	1,964,365	10,763,540
State, Fed or Gov't Aid	34,321,701	35,177,531	38,824,374	970,597	39,794,971
Other Revenue	163,464	51,400	51,400	179,300	230,700
Realignment	11,673,745	11,673,745	13,574,089	-	13,574,089
Total Revenue	62,793,170	63,783,368	69,508,680	1,949,375	71,458,055
Operating Transfers In	-	-	-	1,562,656	1,562,656
Total Sources	62,793,170	63,783,368	69,508,680	3,512,031	73,020,711
Local Cost	509,654	630,000	654,320	-	654,320
Budgeted Staffing		1,072.0	1,089.9	10.4	1,100.3

PUBLIC HEALTH

Total Changes in Board Approved Base Budget		
Base Year		
Salaries and Benefits	3,549,971	General MOU and retirement.
	13,400	City of Montclair for public health nursing services approved October 16, 2001, .3 FTE PHN II.
	663,829	YESS Program with TAD, approved October 23, 2001, 1 HES I, 1 LVN II, 3 SSP, 2 Social Worker II, and 1 SSSP.
	28,310	Reproductive Health Program, approved December 4, 2001, 1 RN II, 2 Clerk II, delete Social Worker II.
	73,820	Teensmart Outreach, approved December 2, 2001, 1 HE Assistant.
	23,640	Occupant Protection Safety Program, approved December 18, 2001, 1 HE Asst.
	32,354	CHDP, approved January 8, 2002, PH Program Coordinator.
	24,800	Tobacco Use Reduction, approved January 8, 2002, 1 HES I.
	42,255	Chlamydia Testing and Screening, approved December 18, 2001, 2 Hlth Ser. Asst.
	4,000	Disaster Medical Assistance, .125 FTE PSE, approved October 2, 2001.
	<u>4,456,379</u>	
Services and Supplies	240,723	Inflation, risk management liabilities, EHAP, 2420 one-time shift and 2% NCC cut.
	75,145	Grant award for Healthy Schools/Healthy Communities Project, approved October 2, 2001.
	176,271	YESS Program with TAD, approved October 23, 2001.
	11,600	City of Montclair for public health nursing services, approved October 16, 2001.
	56,381	Foothill AIDS Project, Approved October 23, 2001.
	330,648	Care and support to persons living with AIDS, approved November 20, 2001.
	61,734	Breast and Cervical Cancer Control Program, approved August 7, 2001.
	61,690	Reproductive Health Program, approved December 4, 2001.
	143,956	Early Steps Program, approved July 31, 2001.
	13,680	Teensmart Outreach, approved October 2, 2001.
	10,000	California Family Health Council, approved October 16, 2001.
	103,900	Occupant Protection Safety Program, approved December 18, 2001.
	1,622	CHDP, approved January 8, 2002.
	195,000	Viral Load Testing, approved January 8, 2002.
	190,200	Tobacco Use Reduction and Screening, approved December 18, 2001.
	18,680	Rural Health Development Program, approved January 8, 2002.
	11,078	Chlamydia Testing and Screening, approved December 18, 2001.
	41,000	Disaster Medical Assistance, approved October 2, 2001.
	38,873	Farm and Ranch solid waste cleanup, approved September 18, 2001.
	<u>1,782,181</u>	
Central Computer	<u>234,372</u>	
Equipment/Vehicles	20,000	Rural Health Development Program, approved January 8, 2002.
	6,800	Occupant Protection Safety Program, approved December 18, 2001.
	<u>26,800</u>	
Transfers	<u>25,000</u>	YESS Program with TAD, approved October 23, 2001.
Reimbursements	<u>(865,100)</u>	YESS Program with TAD approved October 23, 2001.
Revenue	178,125	Current services.
	1,900,344	Realignment increase.
	3,556,843	State, federal and gov't aid.
	<u>5,635,312</u>	
Mid Year		
Salaries and Benefits	<u>75,927</u>	Hepatitis C grant, approved March 26, 2002, 1.0 Coordinator, 1.0 Health Services Assistant, and 1.47 total FTE (.735
Services and Supplies	<u>14,073</u>	Hepatitis C grant.
Revenue	<u>90,000</u>	
Total Appropriation Change	5,749,632	
Total Revenue Change	5,725,312	
Total Local Cost Change	24,320	
Total 2001-02 Appropriation	64,413,368	
Total 2001-02 Revenue	63,783,368	
Total 2001-02 Local Cost	630,000	
Total Base Budget Appropriation	70,163,000	
Total Base Budget Revenue	69,508,680	
Total Base Budget Local Cost	654,320	

PUBLIC HEALTH

Board Approved Changes to Base Budget		
Salaries and Benefits	690,222	Bioterrorism grant.
	395,900	Earlier the Better Grant.
	44,499	Reduce salary savings and convert positions to regular part-time.
	600	Vital statistics fee increases.
	<u>1,131,221</u>	
Services and Supplies	(225,289)	Net decrease in various minor expenses.
	433,087	Net increase in purchase of materials and computer hardware (moved from various object codes to consolidate and improve tracking of computer purchases).
	392,145	Increase in COWCAP.
	(124,681)	Net decrease in publications and subscriptions due to internet usage.
	163,002	Increase in rents not paid by Real Estate Services.
	462,918	Increase in medical expense due to increased medical costs.
	(87,780)	Decrease in systems development per budget instructions.
	(251,635)	Decrease in special department expense due to changes in grant funding.
	115,000	Immunizations vaccine cost increases.
	47,500	TB medical supply cost increases.
	170,725	Increased animal control expenses.
	191,430	Environmental Health expense increases.
	<u>1,286,422</u>	
Equipment/Vehicles	228,100	Computer equipment, computer programs, and copiers.
	90,000	Animal transport box, pick-up truck bodies, and cargo van.
	(275,500)	One time equipment purchases made in 2001-02.
	(43,500)	One time vehicle purchases made in 2001-02.
	<u>(900)</u>	
Transfers	<u>55,185</u>	Increase in rent.
Reimbursements	(417,022)	Grant increases in CalWorks, STOP and personal care services.
	1,457,125	GASB 34 change moved to revenue.
	<u>1,040,103</u>	
Total Appropriations	<u>3,512,031</u>	
Revenue		
Licenses & Permits	(1,542)	Decrease in licenses & permits issued.
	362,155	Animal Control and Environmental Health fee increases.
	<u>360,613</u>	
Fines & Forfeitures	(25,500)	Moved to other revenue.
Taxes	(1,500,000)	Moved to other financing sources.
Current Services	1,316,114	GASB 34 change moved from reimbursements.
	(62,656)	GASB 34 change moved to other financing sources.
	131,907	Net increase in current services from various programs.
	416,500	Increase in fees from CSUSB Foundation for "The Earlier the Better" campaign.
	162,500	Immunization and TB fee increases.
	<u>1,964,365</u>	
State and Federal Aid	141,011	GASB 34 change moved from reimbursements.
	950,000	New bioterrorism grant.
	(1,090,000)	Decrease in federal aid "Ending Racial Disparities".
	969,586	Net increase in various state and federal aid grants.
	<u>970,597</u>	
Other Revenue	25,500	Moved from fines & forfeitures.
	22,400	Family planning education services.
	11,600	Death data entry.
	15,000	Vector surveys.
	104,200	Net increase in donations and other miscellaneous revenue.
	600	Vital statistics fee increases.
	<u>179,300</u>	
Total Revenue	<u>1,949,375</u>	
Operating Transfers In	1,500,000	GASB 34 - moved from taxes (Vector Tax Assessments).
	62,656	GASB 34 - moved from current services (VRIP Trust Fund).
	<u>1,562,656</u>	
Total Sources	<u>3,512,031</u>	
Local Cost	<u>-</u>	

PUBLIC HEALTH

BUDGET UNIT: CALIFORNIA CHILDREN'S SERVICES (AAA CCS)

I. GENERAL PROGRAM STATEMENT

California Children's Services is a state program that provides case management, diagnosis, and treatment services to children up to 21 years of age with severe qualifying medical conditions and whose families are unable to pay for all or part of their care. State law requires the county to maintain a mandated minimum county funding level. In addition to state realignment dollars and the county's mandated contribution, funding also comes from Medi-Cal, private insurance, and patient co-payments.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	5,273,652	7,466,526	5,915,099	10,716,023
Total Revenue	4,004,972	6,181,713	4,630,286	9,177,982
Local Cost	1,268,680	1,284,813	1,284,813	1,538,041
Budgeted Staffing		103.9		154.3
<u>Workload Indicators</u>				
Cases Managed	7,122	13,824	-	10,900
Therapy Units	124,556	124,000	-	124,000
Claims Processed	69,001	67,000	-	120,000

Workload indicators within this program are tracked by the state, which is currently in the process of migrating from one automated system to another. As a result, actual Workload Indicators for this program for 2001-02 are currently unavailable.

Savings in salaries and benefits occurred due to higher than expected vacancies and turnover within the therapist classifications. Services and supplies expenses vary greatly from year to year depending on the type and amount of services provided. The savings are a result of lower than expected expenses associated with catastrophic illnesses and reduced cost due to staffing vacancies. Transfers were under budget due to an accounting change wherein administrative expenses charged to California Children's Services by the Department of Public Health were charged to services and supplies and not transfers.

Variance in revenue occurred primarily as a result of reduced reimbursements from the state due to the lower level of expenses mentioned above.

III. HIGHLIGHTS OF APPROVED CHANGES TO BASE BUDGET (see attachments for detailed changes)

STAFFING CHANGES

Due to state mandated staffing ratios, there is an increase in budgeted staffing of 50.4.

PROGRAM CHANGES

The California Children's Services program has mandated cost-sharing ratios. As a result of these cost-sharing ratios, most of the increase in budgeted expense is offset by increased state aid and realignment usage. The local cost portion of those cost-sharing ratios results in an increased local cost to the county of \$253,228.

PUBLIC HEALTH

GROUP: Human Services System
DEPARTMENT: Public Health - California Children's Services
FUND: General AAA CCS

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	4,994,548	5,614,373	9,064,394	-	9,064,394
Services and Supplies	769,743	1,646,243	1,417,719	-	1,417,719
Equipment	-	-	18,000	-	18,000
Transfers	150,808	205,910	215,910	-	215,910
Total Appropriation	5,915,099	7,466,526	10,716,023	-	10,716,023
Revenue					
Current Services	15,403	9,100	12,800	-	12,800
State, Fed or Gov't Aid	3,329,755	4,887,300	7,626,641	-	7,626,641
Other Revenue	315	500	500	-	500
Realignment	1,284,813	1,284,813	1,538,041	-	1,538,041
Total Revenue	4,630,286	6,181,713	9,177,982	-	9,177,982
Local Cost	1,284,813	1,284,813	1,538,041	-	1,538,041
Budgeted Staffing		103.9	154.3		154.3

Total Changes in Board Approved Base Budget

Base Year

Salaries and Benefits	3,450,021	MOU, workers comp., retirement, and increase in state mandated staffing levels.
Services and Supplies	(228,524)	Inflation, risk management liabilities, EHAP, decrease in professional services for treatment of clients.
Equipment	18,000	Requested 2 copiers to accommodate increased workload due to increase in state mandated staffing levels.
Transfers	10,000	Increase in Public Health administrative charges.

Revenue

Current Services	3,700	Increase in health fees and private pay outpatient.
State and Federal Aid	2,739,341	Increase in state aid to crippled children and increase in Medi-Cal outpatient aid.
Realignment	253,228	Increase in realignment revenue.

Total Appropriation Change	3,249,497
Total Revenue Change	2,996,269
Total Local Cost Change	253,228
Total 2001-02 Appropriation	7,466,526
Total 2001-02 Revenue	6,181,713
Total 2001-02 Local Cost	1,284,813
Total Base Budget Appropriation	10,716,023
Total Base Budget Revenue	9,177,982
Total Base Budget Local Cost	1,538,041

PUBLIC HEALTH

BUDGET UNIT: INDIGENT AMBULANCE (AAA EMC)

I. GENERAL PROGRAM STATEMENT

This budget provides financing for those ambulance contractors who transport indigents to the Arrowhead Regional Medical Center, or the closest hospital, under certain life-threatening situations. It also funds transport of indigent tuberculosis patients to Riverside County Hospital for treatment, and up to the extent of available appropriations, pays for the Sheriff's Department transport of indigent inmates. The appropriations in this budget unit are maintained at a constant level. There is no staffing associated with this budget.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	472,501	472,501	472,501	472,501
Local Cost	472,501	472,501	472,501	472,501

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET

STAFFING CHANGES

None.

PROGRAM CHANGES

None.

GROUP: Human Services System
DEPARTMENT: Public Health - Indigent Ambulance
FUND: General AAA EMC

FUNCTION: Health & Sanitation
ACTIVITY: Hospital Care

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Services and Supplies	472,501	472,501	472,501	-	472,501
Total Appropriation	472,501	472,501	472,501	-	472,501
Local Cost	472,501	472,501	472,501	-	472,501

PUBLIC HEALTH

BUDGET UNIT: CAJON PASS ILLEGAL DUMPING CLEAN-UP (RPH PHL)

I. GENERAL PROGRAM STATEMENT

In December 1998, a fire occurred in Cajon Pass as a result of illegal dumping of an estimated 100,000 tons of solid waste. Approximately 40 haulers and contractors have been identified as the parties responsible for the illegal dumping. This special revenue fund, established and managed by the Department of Public Health, Environmental Health Division, will be used to account for the settlement contributions of the small haulers and the \$750,000 grant from the California Integrated Waste Management Board (CIWMB) and the expenditures associated with the clean-up effort for the illegal dump in Cajon Pass. The state requires a 10% holdback of funds until the project is completed.

The total estimated cost to clean up the site is \$2,800,000. As a result of the settlement agreement among those identified as haulers the CIWMB will contribute \$750,000 and the large haulers will pay the balance of the clean-up cost less the contributions received from the small haulers. CIWMB will cover the cost associated with recycling of green waste and concrete, tipping fees, initial re-vegetation, and other costs as identified in the settlement agreement. There is no staffing associated with this budget unit.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Appropriation	754,639	608,960	437,056	103,798
Total Revenue	1,200,557	163,500	14,394	81,000
Fund Balance		445,460		22,798

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Changes to this budget reflect the winding down of the project. The clean up of the illegally dumped material has been completed and the only remaining step, which will likely be completed this year, is the re-vegetation of the affected area.

GROUP: Human Services System
DEPARTMENT: Public Health - Cajon Pass
FUND: Special Revenue RPH PHL

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<u>Appropriations</u>					
Services and Supplies	437,056	608,960	608,960	(505,162)	103,798
Total Appropriation	437,056	608,960	608,960	(505,162)	103,798
<u>Revenue</u>					
Fines & Forfeitures	5,549	88,500	88,500	(82,500)	6,000
State, Fed or Gov't Aid	-	75,000	75,000	-	75,000
Other Revenue	8,845	-	-	-	-
Total Revenue	14,394	163,500	163,500	(82,500)	81,000
Fund Balance		445,460	445,460	(422,662)	22,798

PUBLIC HEALTH

Board Approved Changes to Base Budget

Services and Supplies	<u>(505,162)</u>	Decrease in professional services used for cleanup of illegal dump.
Total Appropriations	<u><u>(505,162)</u></u>	
Revenue		
Fines and Forfeitures	<u>(82,500)</u>	Decrease in fines collected from small haulers.
Total Revenue	<u><u>(82,500)</u></u>	
Fund Balance	<u><u>(422,662)</u></u>	

OVERVIEW OF BUDGET

DEPARTMENT: VETERANS AFFAIRS
DIRECTOR: BILL J. MOSELEY
BUDGET UNIT: AAA VAF

I. GENERAL PROGRAM STATEMENT

According to the Secretary of the U.S. Department of Veterans Affairs, approximately one out of three people in the United States are potential V.A. beneficiaries. In San Bernardino County, this means approximately 575,000 veterans, their dependents, and survivors will become recipients of veteran's benefits. Veterans Affairs provides information and assistance to residents in filing claims for benefits and services to which they may be entitled from federal or state governments. These benefits include medical care, insurance, home loans, pension benefits, disability compensation, education, and vocational rehabilitation.

II. BUDGET & WORKLOAD HISTORY

	<u>2000-01</u>	<u>2001-02</u>	<u>2001-02</u>	<u>2002-03</u>
Total Appropriation	812,254	1,068,151	1,013,465	1,108,218
Total Revenue	288,460	264,000	274,310	264,000
Local Cost	523,794	804,151	739,155	844,218
Budgeted Staffing		19.0		19.0
<u>Workload Indicators</u>				
Veterans Claims/Activities	5,592	6,000	5,834	6,000
Total Value of Benefits Earned	7,750,000	7,500,000	9,750,000	7,750,000
Average Annual Award	1,143	1,100	1,671	1,100

The variance between budgeted and actual expenditures for 2001-02 was due to a half-year vacancy of a Supervising Veterans Service Representative and the half-year vacancy of a Veterans Service Representative I position.

The total revenue variance increased by \$10,000 due to additional funds received from the State of California based on the prior year's workload. Funding is determined by each county's claimable workload units. Although claimable workload units statewide have been decreasing due to the shrinking veteran population, the department's claimable workload has been decreasing at a slower rate resulting in a larger share of available funds. This slower decline in San Bernardino County can be credited to the department's outreach efforts at the VA Medical Center in Loma Linda, the California Veterans Home in Barstow, and military separation briefings at the Twenty-Nine Palms Marine Corps Base.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

None.

PROGRAM CHANGES

Expenditures in 2002-03 are expected to increase 3.75% due to full staffing of the department, the countywide MOU salary increase and the associated increase in benefit costs.

VETERANS AFFAIRS

GROUP: Human Services System
DEPARTMENT: Veterans Affairs
FUND: General Fund AAA VAF

FUNCTION: Public Assistance
ACTIVITY: Veterans Services

	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	804,384	878,630	932,518	1,877	934,395
Services and Supplies	146,888	125,660	110,101	(1,985)	108,116
Central Computer	11,285	11,285	13,023	-	13,023
Other Charges	1,332	1,800	1,800	-	1,800
Equipment	4,736	5,000	5,000	-	5,000
Transfers	44,840	45,776	45,776	108	45,884
Total Appropriation	1,013,465	1,068,151	1,108,218	-	1,108,218
Revenue					
State, Fed or Gov't Aid	274,310	264,000	264,000	-	264,000
Total Revenue	274,310	264,000	264,000	-	264,000
Local Cost	739,155	804,151	844,218	-	844,218
Budgeted Staffing		19.0	19.0		19.0

Total Changes in Board Approved Base Budget

Salaries and Benefits	53,888	MOU and retirement increases.
Services and Supplies	(15,559)	2% budget reduction, inflation, risk management liabilities, and EHAP.
Central Computer	1,738	
Total Appropriation Change	40,067	
Total Revenue Change	-	
Total Local Cost Change	40,067	
Total 2001-02 Appropriation	1,068,151	
Total 2001-02 Revenue	264,000	
Total 2001-02 Local Cost	804,151	
Total Base Budget Appropriation	1,108,218	
Total Base Budget Revenue	264,000	
Total Base Budget Local Cost	844,218	

Board Approved Changes to Base Budget

Salaries and Benefits	1,877	MOU and retirement increases.
Services and Supplies	(1,985)	Reduced to support increases in other appropriations.
Transfers	108	HSS Administrative Support
Total Appropriations	-	
Total Revenue	-	
Local Cost	-	